

## SCHOLARSHIP PROGRESS REPORT

Graduate students holding multiple year funding are required to submit a Scholarship Progress Report to the Graduate Scholarship Office. This report details the achievements of the previous year. In order to receive continued funding, you must make satisfactory progress in your program of study.

- Complete *Section A: Student Statement of Progress*
- Forward to your Supervisor to complete *Section B: Supervisor's Comments*
- Then forward to your Graduate Director to complete *Section C: Graduate Director's Review*
- Submit all documents to the Faculty of Graduate Studies no later than four weeks prior to the renewal date

Note:

If you do not have a Supervisor, the Graduate Director should complete Sections B and C.

**Failure to submit a progress report will result in suspension of award payments until a satisfactory progress report is received.**

The completed report is reviewed by the Graduate Award Office and is made available to the national granting agencies, the University of Calgary's auditors and the Office of the Auditor General of Alberta upon request.



SCHOLARSHIP PROGRESS REPORT

SECTION A: STUDENT'S STATEMENT OF PROGRESS		
NAME OF AWARD:		
Last Name	First Name(s)	UCID #
This report covers the 12 months beginning:		Expected date for degree completion:
Provide a brief summary of your progress during the tenure of the award (e.g., research, courses, candidacy examination, thesis, professional development, conference presentations, publications, teaching, field or volunteer work).		
Date		Student's Signature

SECTION B: SUPERVISOR'S COMMENTS		
What is your general assessment of the student's progress during the tenure of the award? <input type="checkbox"/> Excellent <input type="checkbox"/> Very good <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Unsatisfactory		
Please provide details of the student's progress.		
Supervisor's Name (Printed)	Supervisor's Signature	Date

SECTION C: GRADUATE PROGRAM DIRECTOR'S REVIEW		
<input type="checkbox"/> Satisfactory Report <input type="checkbox"/> Unsatisfactory Report (Indicate what measures have been or will be taken to redress the situation, and attach any relevant documentation)		
Graduate Director's Name (Printed)	Graduate Director's Signature	Date