

Request for Voluntary Withdrawal from Graduate Program

Voluntary withdrawal is only permitted when student is not under review.

Last Name	First Name	Middle Name	UCID Gra		Gradua	aduate Program			
Permanent Mailing Address				Registration Anniversary					
			0	January	0	May			
			0	July	0	September			
List all sources of funding for the current academic year, including scholarships, assistantships, bursaries, and loans:									
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IMPACT OF VOLUNTARY WITHDRAWAL ON COURSES AND FEES (check boxes to indicate you have read and understand):

- Submission of this form **on or before the course drop deadline** of the current term will result in all courses dropped and term fees cancelled. The effective date of withdrawal will be the first day of the current term.
- Submission of this form after the course drop deadline will result in withdrawal from all courses in the current term (W on transcript). If this form is submitted after course withdrawal deadline, grades will be entered as earned. Fees will not be cancelled or refunded. The effective date of withdrawal will be the date of form submission.

Note: block week and non-standard courses have different course drop deadlines than standard courses. Students are responsible for being aware of all deadlines pertaining to their registration. More details on course drops vs. withdrawals can be found at grad.ucalgary.ca/current-students/registration/course-registration.

Reason for Withdrawal (if appropriate, attach an explanatory memo):	
Signature of Student:	Date:

Upon completion, submit this form to graduate@ucalgary.ca.

Faculty of Graduate Studies Office Use Only											
Effective Date of Withdrawal:							Date of	Date of Processing:			
	Note: For forms submitted prior to fee payment deadline, effective date must be entered as January 1, May 1, July 1, or September 1. After fee payment deadline, use date of form submission.										
	Revised Fee Assessment										
Term	Tuition	Health Insurance	Dental Insurance	GSA	UPass	Campus Rec	Athletics	Student Services Fee	Bursary Donation	Group Insurance	Late Fees
o Graduate Program o Scholarships Office					o Up	• Update Peoplesoft					

This information is collected under the authority of the Freedom of Information and Protection of Privacy Act. It is required to respond to your request to withdraw from a University of Calgary degree program. This information will form part of the student record and the supervisory record. Please direct any queries to the FOIP Advisor, Faculty of Graduate Studies, University of Calgary, Calgary, Alberta T2N 1N2. Telephone (403) 220-4938.