Welcome to the University of Calgary!
Thesis-based Programs – Part I
Registration, Fees & Campus Resources

Robin Yates, Interim Dean & Vice-Provost
Safia Nathoo, Manager of Graduate Enrolment

Faculty of Graduate Studies
• Registration & Fees
• Funding & Finances
• Know Your Department/Faculty
• Academic Integrity
• Important Campus Resources
• All graduate students must maintain continuous registration year-round

• You are responsible for initializing your registration annually

• Even if you aren’t taking any courses in a given semester, you must still be registered!
• Tuition fees
  • Program fees
  • Continuing fees

• General fees
  • **Annual** – charged at registration anniversary
  • **Term** – charged for each term you are registered
• Graduate student payment plan
  • If you have guaranteed funding that is greater than the total amount of your annual fees, you may be eligible for a payment plan
• Questions? Come to Faculty of Graduate Studies
  • In-person at ES 1010
  • graduate@ucalgary.ca
• Fees must be paid by each term’s fee deadline

• How to pay:
  • Online Banking
  • In-person at Enrolment Services MT 116
  • WU GlobalPay for Students
  • Cheque, Money Order/Bank Draft, Debit
Funding

• Outlined in your admission letter

• In most cases, funding does not include tuition or general fees

• Common sources of funding:
  • TA or RA – talk to your program
  • Supervisor’s funds
  • Scholarships
Scholarships

• Recognize your academic achievements
• Help pay for your education
• Strengthen your qualifications

• Attend session #2 after the picnic to learn more!
Graduate students are responsible for managing their finances and budgeting accordingly.

GSA Cost of Living Calculator

gsa.ucalgary.ca/costoflivingcalculator
Let us get to know you

First Name

Last Name

Select if you are a Canadian/Permanent Resident

Select if you are an International Student

$0

NEXT
New to Calgary?

- The Welcome Centre in YA S005
- Open through Sept. 13, 2019
- All you need to know about life in Calgary
  - Housing
  - Banking
  - Where to buy food
  - How to get a phone
Faculty of Graduate Studies (FGS)

“The Faculty of Graduate Studies provides leadership and support for excellence in graduate education.”
What does FGS do?

• Set uniform admission and program standards
• Set and enforce regulations and policies
• Administer registration, deadlines, defences, conferral of degrees
• Administer over $30 million annually in financial awards
What does FGS do?

• Grant supervisory privileges and promote supervisory development

• Manage student issues/concerns/academic conduct

• Promote enrichment/extracurricular programming
The Graduate Calendar

• Academic Schedule
• Tuition and General Fee Information
• Program Descriptions
• Courses of Instruction
• Academic Regulations

https://grad.ucalgary.ca/current/graduate-calendar
University of Calgary Values

- To promote free inquiry and debate
- To act as a community of scholars
- To lead and inspire societal development
- To respect, appreciate, and encourage diversity
- To display care and concern for community
Code of Conduct

- Respect for the dignity of individuals
- Respect for University resources and the property of individuals
“Intellectual honesty is the cornerstone of the development and acquisition of knowledge.”

-University of Calgary, Statement of Intellectual Honesty
Know Your Department/Faculty

Your most important contacts:

1. Supervisor
2. Graduate Program Director
3. Graduate Program Administrator
Dunning-Kruger Effect

- "Mount Stupid"
- "Valley of Despair"
- "Slope of Enlightenment"

Run into an issue affecting your academic progress?

- Your Supervisor or Supervisory Committee
- Your Graduate Program Director
- FGS Graduate Academic and International Specialists (FGS advisors)

grad.ucalgary.ca/studentsupport
Student Wellness Services

• MSC 370
  • Full-service medical clinic
  • Mental health and counselling
  • (403) 210-9355
Faculty of Graduate Studies (FGS)

Earth Sciences (ES) 1010
M-F 9:30am – 4pm
graduate@ucalgary.ca | grad.ucalgary.ca
Graduate Students’ Association (GSA)

Earth Sciences (ES) 1030
M-F 9:30 am – 4:00 pm
askgsa@ucalgary.ca | gsa.ucalgary.ca
Graduate Students’ Association (GSA)

- Advocacy
- Events
- Health & Dental Insurance
- Volunteer Opportunities
- DGAs & Grad Student Groups
- Collective Agreement
Student Success Centre (TFDL 3rd Floor)

• Graduate Peer Coaching Program
• RWRD Language Development Program
• Consultations/Workshops
  • Writing
  • Academic integrity
  • Time management, study skills
My GradSkills

• Professional development workshops
• Transformative Talent Internships
• Three Minute Thesis (3MT)

grad.ucalgary.ca/mygradskills
Career Services

- Graduate student-specific career advising
- Resume rescue, workshops
- International, PhD, Master’s, and Indigenous specialists
- MSC 188

https://ucalgary.ca/student-services/careers
It’s time for a picnic!

Come back for one more important presentation at 6:20 pm to learn all about scholarships and supervisors.

@UCalgaryFGS  UCalgaryFGS
Thesis-based Programs – Part II
Scholarships & Supervisors

Robin Yates, Interim Dean & Vice-Provost

Faculty of Graduate Studies
Scholarships

• All graduate students are strongly encouraged to apply for scholarships

• Why should you apply?
How to find scholarships?

• Graduate Awards Database
• GRADpost
• Talk your GPD and supervisor
Graduate Awards Database

• grad.ucalgary.ca/awards

The University of Calgary offers awards to reward academic achievement and help bridge the gap between the cost of education and limited student income, allowing students to focus on their studies and research.
# Graduate Studies Awards

You must meet the eligibility criteria at the time the award is paid.

<table>
<thead>
<tr>
<th>Award Name</th>
<th>Program</th>
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**Category**
- Bursaries
- Indigenous
- Recommended by Program
- Entrance
- Medals and Prizes
- Special Awards
- External
- Open Doctoral
- Travel

**Keywords**

**Degree**
- Master's Course-based
- Master's Thesis-based
- Doctoral

**Citizenship**
- Canadian or Permanent Resident
- International

**Registration Status**
- Full-Time
- Part-Time

If you require assistance, contact gsa@ucalgary.ca
Applying for scholarships

• Confirm you are eligible
• Know the application requirements
• Follow the instructions
• Meet the deadline dates
Successful applications

• Well-prepared; no errors or typos
• Easily understood research proposal (avoid jargon)
• Strong references
• Well-defined research contributions, leadership experience, and other relevant information
Have questions? Need help?

- Your supervisor(s)
- Graduate Scholarship Office (ES 1010)
  - gsaward@ucalgary.ca
- My GradSkills Scholarship Workshops
- Scholarships Café
Working well with your Supervisor
Supervisors are:

- Mentors and advocates
- Evaluators
- Future recommenders/referees
- NOT your employer
- Paid for their supervisory activities
- Evaluated on their supervisory activities
- Wellness advocates
- Unique and fallible individuals (as are you)
What supervisors want in a graduate student

• Self-motivated
• Excited about research and eager to learn
• Works well with others
• Upfront and critical of data
• Bring new ideas and challenge existing ideas
• Transparent about setbacks or challenges
• Successful in program and beyond
Getting the most out of your supervisor.

- Drive your own degree program
- Be organized and document
- Know what you need and ask for it ("manage up")
- Focus on progress, not perfection
Progress, not perfection

Question/ Problem

Set agenda and objectives

Agree to and minute a plan

Follow up and report back
Realities of Student-Supervisor Relationships

• Power imbalance

• Every relationship is unique

• Some degree of conflict in every relationship
AVERAGE TIME SPENT COMPOSING ONE E-MAIL

PROFESSORS: 1.3 SECONDS

YES. (SEND)

DO IT. (SEND)

SEE ATTACHED. (SEND)

NO. (SEND)

GRAD STUDENTS: 1.3 DAYS

DEAR (?) PROF. SMITH,

I WAS WONDERING IF PERHAPS YOU MIGHT HAVE POSSIBLY GOTTEN THE CHANCE TO POTENTIALLY FIND THE TIME TO MAYBE LOOK AT THE DRAFT PAPER THAT I ATTACHED TO THIS E-MAIL JUST IN CASE. I'M NOT SURE IF YOU HAVE ANY QUESTIONS OR IF YOU DON'T HESITATE TO ASK.

WWW.PHDCOMICS.COM
Sources of Conflict

- Different expectations and ideas
- Personality differences
- Unequal attention to students/projects
- Supervisor neglects student
- Student ignores advice of supervisor
- Social, cultural differences
Strategies for a strong start

• Clarify roles and expectations early and regularly
• Put effort into clear, regular communication
• Focus on preventing, minimizing, and resolving any conflicts that arise
Expectations of a Graduate student

Realistic

- Be aware of rules, regulations and policies regarding your degree program, academic integrity, research integrity, and scholarly conduct
- Take primary responsibility for program milestones and degree completion
- Effectively communicate academic deadlines and circumstances that might affect academic progress
- Submit research work and scholarship applications well in advance of deadlines for review and feedback
- Meet with your supervisor and supervisory committee on a regular basis
- Maintain a professional relationship with your supervisor. Make an effort to resolve any conflicts quickly and seek outside help when needed
- Be proactive and devote the time, effort and energy necessary for progress in your academic program
- Seek out professional development opportunities and apply for scholarships/awards

Unrealistic

- Write major works or conduct research without feedback and guidance
- Know all of the answers

Expectations of a Supervisor

Realistic

- Be knowledgeable of academic standards and norms within the field of study
- Discuss rules of academic integrity, research integrity and scholarly conduct
- Work with you to establish realistic timelines and monitor program milestones
- Discuss circumstances that might affect academic progress
- Provide constructive feedback on written work within a reasonable timeframe, outlining both strengths and areas that need improvement
- Assemble supervisory and examination committees and schedule examinations
- Maintain a professional relationship with all students and work to resolve issues quickly
- Be accessible for scheduled meetings and provide feedback, guidance and advice
- Encourage you to participate in professional development activities and plan their career
- Support scholarship applications and provide opportunities for skill development

Unrealistic

- Write for you
- Respond to last-minute requests for feedback on written works, or read poorly edited/unfinished works
- Know all of the answers
Where to go for support

Graduate Program Director: knows the people, has experience in the field

Faculty of Graduate Studies: experts in student academic support and policy

Student Ombuds: completely independent from other offices on campus

Student Wellness Services: staying resilient, maintaining your health and well-being
Take-away messages

• Apply for ALL scholarship opportunities for which you are eligible.
  • Success drives success
• You are the driver of your degree program
• Success is continuous, incremental progress (not perfection)
• Get the most out of your supervisor
• Ask for help and advice
Please join us for the GSA Social at the Last Defence Lounge!

@UCalgaryFGS

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