

MINUTES
April 13, 2023
Zoom Meeting
2:30-4:30pm

Chair: R. Yates

Recording Secretary: J. Wang

Members Present Akbari, M (GSA) Bakardjieva, M (CMMS) Bonni, S (MDSC) Braun, A (MDCV) Brown, J (PHAC) Campbell, L (LAW) Clarke, M (ENCH) Dambrowitz, A (Registrar) Dolata, P (HIST) Dolgos, M (CHEM) Doyle-Baker, P (KINES) Drefs, M (FGS) Ducey, A (SOCl) Fapojuwo, A (ENEL/ENEC) Forlini, S (ENGL) Hall, D (VM) Hiebert, M (CMSS) Kwok, S (SPP) Lashewicz, B (MDCH) MacCallum, J (Science) MacDonald, J (MBBC)	Martin, Y (MGIS) Martini, C (SCPA/Drama) McCafferty, DM (FGS) McLaughlin, A (SOWK) O'Brien, M (FGS) Oehlberg, L (CMD) Osiyevskyy, O (MBA) Pounder, A (LING) Priest, J (SSE) Schroeder, M (EDC) Spencer, B (EDER) Stark, T (ARTS) Staubli, S (ECON) Wilson, W (ANTH/ARKY) Woelfel, P (CPSC) Wu, J (MATHS) Zach, R (PHIL) Zaremborg, V (BISI) Zhou, Q (ENCl)	Faculty of Graduate Studies Officers Present McLeod, C Stiven, C Guests Hogleund, K Achari, Gopal Zhao, R Clitheroe, H Reid, Leslie Grant, Kimberley
----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

*Secretary's note: **No quorum**. The Chair of the meeting refers the business of the meeting to the Faculty of Graduate Studies Council Committee.*

1.0 APPROVAL OF AGENDA

MOTION: Moved/Seconded

That the Faculty of Graduate Studies Council Committee approve the agenda for the Faculty of Graduate Studies Council Meeting of April 13, 2023.

CARRIED

2.0 APPROVAL OF FGS COUNCIL MEETING MINUTES

MOTION: Moved/Seconded

That the Faculty of Graduate Studies Council Committee approve the minutes for the Faculty of Graduate Studies Council Meeting of March 16, 2023.

CARRIED

3.0 Business Arising from the Minutes

4.0 Report from the Chair

- **Welcome** – Territorial Acknowledgement
- **The end of winter term** – Be aware that we often see an increase in student issues in the Spring term. Please direct students to student advisors for advice (grad.advisor@ucalgary.ca)
- **FGS received the budget memo from the Provost's Office** – At this point there is no change in our 2023-24 budget so the FGS allocation will be \$2450/student. We may be able to increase this if we receive additional funds.
- **Funding allocations** – FGS funding allocations have been posted for programs.
- **Recognizing Saaka's contribution** – Thanks to Saaka for his contribution to the graduate student experience in the past year. We wish him all the best as he completes his Ph.D. in Political Science.

5.0 Reports from Associate Deans

5.0 Mary O'Brien

- Proposals for transdisciplinary credentials are making their way through the collegial governance process. Please talk to Mary if you have any ideas for new specializations. We are looking for new members of the Policy Committee. Please contact Mary if you'd like to serve in this role.
- Student Team issues shared on behalf of Michelle Drefs:
 - A Graduate Student Experience Survey has been initiated by a UCalgary research team (led by Michelle Jacobson). The initial survey was conducted in Spring 2022, and the results are going to be published. The second survey is between Apr 24 – May 15, please contact Michelle Drefs for inquiries.
 - APR season: Faculty are encouraged to use the APR to accurately record student progress and issues. For concerns or issues please contact Michelle.

5.1 Donna-Marie McCafferty

- GAC competition is now complete. Congratulations and thanks to all reviewers for making smooth progress & success this year – much improved from last year.
- TriAgency results are coming out; Vanier scholarship received 8 scholarships this year – 1 up from last year. 3 ALTS students have been notified – they can share with the programs, but the information is embargoed until Vanier Announcement – sometime in the Fall.
- CGSD results will be coming next week.

6.0 Report from the Graduate College Head (Wasmuth)

N/A

7.0 Report from the Graduate Student's Association President (Saaka)

N/A

8.0 Report from the registrar (Dambrowitz)

- Student Statements will be published in May in the new format. These are financial statements that provide more detail about the breakdown of fees.
- Specific training for graduate program staff on the new tuition structure and student statement took place on April 4. For presentation please see: <https://uofc.sharepoint.com/:v:/r/sites/GRADnet/GraduateProgramSupport/GPA%20Handbook%20Documents/GPStaff%20Workshop%20-%20April%204,%202023.mp4?csf=1&web=1&e=EcXLex>
- New software (CourseDog) for the university calendar will be implemented next year. It is modern and can be customized.
 - Question: How will we ensure the links to the calendar on the websites aren't broken? - Amy will talk to the project manager about this issue. The current calendar will be formatted in the new software.

9.0 Urgent Business from GFC, GAPS, TLC, RSC
N/A

10.0 PhD in Engineering with a sub-specialization in Sustainable Systems

MOTION: Moved/Seconded

That the Faculty of Graduate Studies Council Committee recommend that the Academic Planning and Priorities Committee approve the creation of a PhD in Engineering with a sub-specialization in Sustainable Systems Engineering (SUSE) as set out in the proposals provided to the Committee.

CARRIED

Comments:

- Amendment: P62, the calculation for tuition is incorrect.

11.0 Graduate Certificate and Graduate Diploma in Game Production and Master of Game Production

MOTION: Moved/Seconded

That the Faculty of Graduate Studies Council Committee recommend that the Academic Planning and Priorities Committee approve the creation of the Graduate Certificate in Game Production, the Graduate Diploma in Game Production, and the Master of Game Production programs, as set out in the proposals provided to the Committee.

CARRIED

Comments:

- Did you reach out to the Centre for Digital Media to ask about the demand for the Master of Digital Media, which looks to be the closest competitor?
 - No, but we learned that the BCIT program has an annual intake of around 50 students. The research shows that there might be around 100 applicants. This program's target audience might be different from the BCIT program.
- Amendments:

- Address, in a specific paragraph, how this merits being a graduate program.
- One external review must be completed prior to submission to GAPS.

12.0 Curriculum review in thesis-based programs

Comments:

- The Faculty of Science is now under a curriculum review for undergraduate programs. How will the scheduling of reviews for thesis-based programs take place?
 - We expect that there will be some duplication of efforts when reviewing graduate and undergraduate programs. We will work with programs to determine the timing of the different types of reviews.
- What do you see as the next steps in collaboration with the faculties?
 - We expect to form a partnership with FGS and the Provost's Office to see how we can shape thesis-based curriculum review based on the process at the undergraduate level. We can see if any pieces from the course-based program reviews would fit the thesis-based program review. We will consider the overall learning experiences and outcomes of students in thesis-based programs reviews.

13.0 Questions

14.0 Scholarship ToR

Other Business

Adjournment at 4:20pm