

**MINUTES**  
**September 23, 2021**  
**Zoom meeting**  
**2:30 p.m. – 4:30 p.m.**

Chair: R. Yates  
 Recording Secretary: H. Waqar  
 Attendance:

**Members Present**

Alim, U. (CPSC)  
 Achari, G. (SSE)  
 Anderson, D. (CSM)  
 Azaiez, J. (FGS)  
 Baral, K. (GSA)  
 Beattie, T. (CSM)  
 Bertram, J. (BMEN)  
 Bonni, S. (MDSC)  
 Boyd, J. (CPSC)  
 Braun, A. (MDCV)  
 Braun, J. (MDBT)  
 Campbell, L. (LAW)  
 Clarke, M. (ENCH)  
 Cobb, J. (MBBC)  
 Colpitts, G. (ARTS)  
 Colicos, M. (MDNS)  
 Culos-Reed, N. (KNES)  
 Cunningham, C. (FGS)  
 Dann, M. (ENCI)  
 Dambrowitz, A.  
 (Registrar)  
 De Koning, J. (MBBC)  
 Dimitropoulos, G. (SOWK)  
 Ducey, A. (SOC1)  
 Dunn, J. (MDNS)  
 Fapojuwo, A. (ENEC)  
 Field, J. (EDER)  
 Halek, M. (MGMT)  
 Hiebert, M. (CMSS)

Heggerud, C. (MBA)  
 Hughes, L. (GRST/RELS)  
 Iaria, G. (PSYC)  
 King-Shier, K. (NURS)  
 Keller, J. (CMMS)  
 Konnert, C. (CPSY)  
 Levey, A. (PHIL)  
 Marshall, D. (HIST)  
 Mayr, S. (ENGL)  
 McCafferty, D-M. (FGS)  
 McLaughlin, A-M (SOWK)  
 Morton, C. (ENME)  
 Justin MacCallum (CHEM)  
 Moody, C. (MGMT)  
 Moorman, B. (GEOG)  
 O'Brien, M. (FGS)  
 Oddone P-E. (MDCH)  
 Oehlberg, L. (CPSC)  
 Paquette, A. (GSA)  
 Perić, S. (ANTH/ARKY)  
 Plume, R. (PHAS)  
 Protzner, A. (PSYC)  
 Radford, L. (MUSI)  
 Ritter, E. (LING)  
 Ryan, C. (SCIENCE)

Shandro, T. (GSA)  
 Sherer, P. (MGMT)  
 Simmons, M. (EDC)  
 Snider, B. (MGMT-EMBA)  
 Spencer, B. (EDER)  
 Strous, M. (GEOS)  
 Stallard, J. (MATHS)  
 Thundathil, J. (VMS)  
 Thomas, M. (POLI)  
 Tombe, T. (ECON)  
 Torres, L. (LLAC)  
 Tyler, M. (SAPL)  
 Wasmuth, J. (GRAD COLLEGE)  
 Wright, Jim (MPATH)  
 Wright, John (LCR)  
 Wu, J. (MATHS)  
 Wylant, B. (EVDS)  
 Vamosi, J. (BISI)  
 Yates, R. (FGS)  
 Zimmerly, S. (BISI)  
 Zhang, M. (GSA)

**Members Absent**

Hamel, C. (SAPL)  
 Hedges, P. (DBA)  
 Jacobson, M. (CPSC)  
 Martini, C. (DRAMA)  
 McCauley, E. (UCAL)  
 Savchenko, A. (CSM)  
 Young, L. (PPOL)

**Faculty of Graduate  
Studies Officers Present**

McLeod, C.  
 Stiven, C.  
 Waqar, H.

**Faculty of Graduate  
Studies Officers Absent**

**Guests**  
 Award Winners (Students)

<b>1.0</b>	<b>APPROVAL OF AGENDA</b>
	<p>The Chair called the meeting to order with a Territorial Acknowledgement and asked for approval of the agenda.</p> <div style="border: 1px solid black; padding: 10px; margin: 10px 0;"> <p><b>MOTION: Moved /Seconded</b></p> <p>That FGS Council approve the agenda for the Faculty of Graduate Studies Council Meeting of September 23, 2021.</p> <p style="text-align: right;"><b>CARRIED</b></p> </div>
<b>2.0</b>	<b>Approval of FGS Council Meeting Minutes</b>

	<p><b>MOTION: Moved/Seconded</b> That FGS Council approve the minutes for the Faculty of Graduate Studies Council Meeting of May 6, 2021.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<p><b>3.0</b></p>	<p><b>Business Arising from the Minutes</b> There were no matters raised at this time.</p>
<p><b>4.0</b></p>	<p><b>Award Winners Announcement</b></p> <p>Associate Dean, Donna-Marie McCafferty announced the following award winners:</p> <p>Award: 2020 J.B. Hyne Research Innovation Award Recipients:</p> <ul style="list-style-type: none"> <li>➤ Tyrone Gordon Harrison: Medicine - Community Health Sciences</li> <li>➤ Brandon T. Craig: Medicine – Neuroscience</li> <li>➤ Aaron James Barclay: Physics &amp; Astronomy</li> <li>➤ Pauline Mouches: Engineering - Biomedical</li> </ul> <p>Award: 2020 Michael Lazar Community Service Award Recipient:</p> <ul style="list-style-type: none"> <li>➤ Alexandre Paquette: Geoscience (Geology and Geophysics)</li> </ul>
<p><b>5.0</b></p>	<p><b>Report from the Chair</b></p> <p>The Chair provided a presentation, highlighting current topics of interest. The following points were noted:</p> <ul style="list-style-type: none"> <li>➤ The Chair welcomed all the new members of FGS Council.</li> <li>➤ The Chair gave a brief overview of the roles and responsibilities of FGS.</li> <li>➤ The Chair welcomed the new members of the following sub-committees: <ul style="list-style-type: none"> <li>- FGS Policy (Gina Dimitropoulos (SOWK) and Justin MacCallum (Chem))</li> <li>- FGS Awards Oversight Committee (Dough Hunt (ENCL), Jim Field (Werklund), Lisa Hughes (RELS))</li> <li>- Graduate Academic Programs Sub-Committee (Warren Wilson (ANTH/ARCH))</li> <li>- Rep Wanted for Research and Scholarship Committee and FGS Policy Committee</li> </ul> </li> <li>➤ The Chair talked about some of the high-level items on the agenda for 21/22 <ul style="list-style-type: none"> <li>- Expansion of the graduate student body from approximately 6,800 to 10,000</li> <li>- Creation of new graduate programming and delivery modalities</li> <li>- Exploring novel academic pathways and entries</li> <li>- Expanding re-skilling and up-skilling opportunities</li> <li>- Increasing access to EL, WIL and Community engagement opportunities</li> </ul> </li> <li>➤ The Chair introduced the Associate Deans to the new members as well as the key members of the FGS team</li> <li>➤ The Chair talked about Graduate Fall Enrolment trends for 2021 as well as the QA Dashboard</li> <li>➤ The FGSC Members were asked about the format that they would like to have the meetings in (i.e., Online, F2F, hybrid)</li> </ul>
<p><b>6.0</b></p>	<p><b>Report from the Associate Deans</b></p> <p>Main points of each of the AD reports are as follows:</p> <p>Mary O’ Brien (FGS Associate Dean)</p> <ul style="list-style-type: none"> <li>➤ CG grade proposal will be coming through FGSC next month.</li> <li>➤ A new category of a non-voting member or knowledge experts of a committee has been</li> </ul>

	<p>proposed.</p> <ul style="list-style-type: none"> <li>➤ FGS will be in touch with programs regarding the one-time funding. Programs that are interested in program innovation, please contact the Program Innovation Hub and/or Mary before getting started.</li> <li>➤ The last FGS meeting had a presentation on drops and withdrawals. Please connect with Mary if you have any questions with regards to that.</li> <li>➤ We will have materials for GPDs in D2L under the FGS Council site soon.</li> <li>➤ When you bring forward external examiners for approval, please make sure if there are any of the requirements on the checklist aren't visible on the CV please write a quick memo mentioning why you're putting that person forward.</li> </ul> <p>Donna Marie McCafferty (FGS Associate Dean)</p> <ul style="list-style-type: none"> <li>➤ Donna-Marie talked about the competition season being underway.</li> <li>➤ Vanier applications are currently being adjudicated. Post adjudication meeting will happen in early October.</li> <li>➤ Upcoming deadline for CGSD is October 1<sup>st</sup> and the Indigenous Graduate Awards is September 30<sup>th</sup>.</li> <li>➤ Scholarship team and Graduate leadership circle has held a number of workshops associated with CGSD as well as workshops on Best Practices for Writing Letters of Reference for supporting students in these competitions. Slides are available for anyone who missed those workshops. Please contact Donna-Marie for them.</li> <li>➤ GSC has Peer review cafes that have been advertised on the website (this is another way of supporting the students as they apply for these competitions).</li> <li>➤ There are several new awards that have been included in the meeting package for information only.</li> <li>➤ The Awards team has been working with both the Indigenous and the EDI offices to define and refine the appropriate language for the development of special awards. The team is in the midst of developing a number of special awards and will share further information in the coming council meetings.</li> </ul> <p>Clifton Cunningham (FGS Associate Dean)</p> <ul style="list-style-type: none"> <li>➤ Clifton welcomed Michelle Drefs (FGS AD, Student Experience)</li> <li>➤ The Student Team is currently recruiting a new Academic Advisor</li> <li>➤ Roughly 70 academic advising meetings by the Student Team have been held since the last FGSC meeting. The ST has been very active on the outreach front and has been working with International Student Support Network and has some upcoming student academic panel activities as well.</li> <li>➤ Two Let's Talk Supervisors event have been planned for Fall 2021.</li> <li>➤ A very successful Graduate Orientation was held this year.</li> <li>➤ Tara Beattie will run the Graduate Supervisor Workshop this year (Oct 4, 2021 at 1 pm)</li> <li>➤ A very successful Part 1 of the Graduate Program Director (GPD) Orientation was held. Part 2 of the GPD Orientation is currently scheduled for Oct 21<sup>st</sup>. Please contact Clifton for any questions regarding this.</li> <li>➤ FGS is currently working on an Academic Integrity module to be added to the D2L site that has been developed for Graduate Orientation.</li> <li>➤ Clifton is working to develop an Ethics module as well.</li> <li>➤ Work is being done policies and procedures surrounding supervisory privilege. Please connect with Clifton regarding comments and issues.</li> </ul>
7.0	<p><b>Report from the Graduate College Head</b></p> <ul style="list-style-type: none"> <li>➤ The Head gave a brief introduction of the Graduate College.</li> <li>➤ There are 70 scholars, the majority of this are Graduate Students, Postdocs, Faculty members, Community members and students in professional programs.</li> <li>➤ The core of the Graduate School is Community building, leadership, interdisciplinary learning</li> </ul>

	<p>and public engagement.</p> <ul style="list-style-type: none"> <li>➤ The Graduate College provides, professional development workshops, lunch and learn seminars, volunteering opportunities, social events for scholars, documentary and discussions, scholar led book clubs and inspirational dialogue series.</li> <li>➤ The Graduate College is currently recruiting for those interested.</li> </ul>
<b>8.0</b>	<p><b>Report from the Graduate Students' Association</b></p> <ul style="list-style-type: none"> <li>➤ In addition to the FGS awards, the GSA also has awards that it gives out throughout the year.</li> <li>➤ The GSA revamped and created an Awards Website – this has improved the experience for Graduate students to apply and gain the GSA scholarships.</li> <li>➤ The GSA also has bursaries. The two most important ones being the GSA support bursary and the Emergency bursary. Both of these are year-round bursaries. The other key financial support through the GSA is Quality Money. The GSA just gave out close to \$38,000 and still have lots of money left to give. The GSA President asked everyone to please support their students in these applications.</li> <li>➤ The GSA is also the labour union for the Graduate Students.</li> <li>➤ The GSA also offers socialization support and there is lots of opportunity for students to join committees and / or get involved.</li> <li>➤ There are also approximately 20 events being held in just October to enhance student engagement and to make sure that everyone feels supported.</li> <li>➤ The GSA also holds the health and dental plan for graduate students. Sep 24<sup>th</sup> is the last day for anyone to make changes (opt in or out) and then the plan gets locked in for the year.</li> <li>➤ Empower Me is a mental health support service for Graduate Students and all students are encouraged to use it as needed.</li> <li>➤ The GSA is also the main advocacy body for Graduate students and tries to navigate all types of political situations.</li> <li>➤ The physical GSA office will be closed for the fall. The LDL is also going to be closed for the Fall. Both of this will be reassessed in December for the upcoming Winter semester.</li> <li>➤ Once the public state of emergency has been lifted, the GSA will meet with students 'by appointment'. All instructions will be present on the website.</li> <li>➤ The GSA also wants to ensure that the financial burden to stay safe (through masks, hand sanitizer etc.) doesn't all fall on the students. Therefore, the GSA has purchased these items and will be distributing them through the FGS office and the Departmental Graduate Associations (DGAs).</li> </ul>
<b>9.0</b>	<p><b>Report from the General Faculties Council</b></p> <ul style="list-style-type: none"> <li>➤ GFC has not met yet this year, therefore, there is no report from the GFC.</li> </ul>
<b>10.0</b>	<p><b>Report from the Graduate Academic Program Subcommittee Representative</b></p> <ul style="list-style-type: none"> <li>➤ GAPS was cancelled for this month. Therefore, no report from GAPS.</li> </ul>
<b>11.0</b>	<p><b>Report from the GFC Teaching and Learning Subcommittee Representative</b></p> <ul style="list-style-type: none"> <li>➤ The GFC TLC Rep had not been appointed as yet, therefore no report from this subcommittee as yet.</li> </ul>
<b>12.0</b>	<p><b>Question Period</b></p>
<b>13.0</b>	<p><b>New Degree Program – Doctor of Nursing (DN)</b></p> <p>The Committee is being asked to provide feedback on and recommend that the Faculty of Graduate Studies Council approve the creation of the Doctor of Nursing (DN) program, effective July 1, 2022 (upon Ministry approval).</p> <ul style="list-style-type: none"> <li>➤ The Faculty of Nursing is developing the first Doctor of Nursing (DN) program in Western Canada. This program will prepare students for senior roles in healthcare and related organizations by providing them with the knowledge and skills to advance health systems by designing and implementing innovations and evaluating outcomes.</li> </ul>

	<ul style="list-style-type: none"> <li>➤ This proposed program is a three-year post-graduate degree aimed at supporting nurse leaders and innovators interested in taking on senior roles in healthcare and other related organizations. Currently, the only other DN program in Canada is at the University of Toronto (Bloomberg Faculty of Nursing).</li> <li>➤ DN program is distinctly different from a PhD program as the primarily focus on preparing nurses for professional (but not necessarily clinical) practice.</li> <li>➤ The development of the DN also addresses some key gaps that currently exist within nursing education. These gaps occur in Campus Alberta and more broadly across Canada.</li> </ul> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p><b>MOTION: Moved /Seconded</b></p> <p>That the Faculty of Graduate Studies Council recommend that the Academic Planning and Priorities Committee approve the creation of the Doctor of Nursing (DN) program by the Faculty of Nursing, as set out in the proposal provided to the Committee.</p> <p style="text-align: right;"><b>CARRIED</b></p> </div>
<p><b>14.0</b></p>	<p><b>Appointment of Nominees to FGSC Executive</b></p> <ul style="list-style-type: none"> <li>➤ Two FGSC Executive members have completed/are completing their three-year terms. Expressions of interest in nomination to FGSC Executive memberships were solicited by email to all FGSC members on August 3, 2021 and August 10, 2021. The following nominees have agreed to serve on the committee should FGSC approve their appointment. Additional nominations will be solicited from the floor of FGSC before the motions are put forward.</li> <li>➤ In the absence of additional nominations from the floor of FGSC, the Faculty of Graduate Studies Council is being asked to approve the appointment of Lyndsay Campbell (Faculty of Law) to replace Gopal Achari (Faculty of Engineering) effective immediately.</li> <li>➤ In the absence of additional nominations from the floor of FGSC, the Faculty of Graduate Studies Council is being asked to approve the appointment of Michelle Drefs (Werklund School of Education, Faculty of Graduate Studies) to replace Donna-Marie McCafferty (Cumming School of Medicine, Faculty of Graduate Studies) effective January 1, 2022</li> </ul> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p><b>MOTION: Moved /Seconded</b></p> <p>That the Faculty of Graduate Studies Council approve the appointment of Michelle Drefs to FGSC Executive for up to a three-year term, effective January 1, 2022.</p> <p style="text-align: right;"><b>CARRIED</b></p> </div> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p><b>MOTION: Moved /Seconded</b></p> <p>That the Faculty of Graduate Studies Council approve the appointment of Lyndsay Campbell to FGSC Executive for up to a three-year term, effective immediately.</p> <p style="text-align: right;"><b>CARRIED</b></p> </div>
<p><b>15.0</b></p>	<p><b>Scholarships TOR</b> For information only. Included in the package.</p>
<p><b>16.0</b></p>	<p><b>Other Business</b> A committee member asked a question RE: Supervisory capacity i.e., the maximum number of students that a supervisor can take on and a brief discussion surrounding that took place.</p>
<p><b>Adjournment</b></p>	<p>The FGS Council adjourned the meeting at 4:33 pm</p>