Introduction from the Dean

On behalf of the Faculty of Graduate Studies, thank you for your interest in graduate education at the University of Calgary. Whether you are preparing for your next step on a journey of research and academic discovery, looking to learn new skills, or seeking a higher credential to help you advance your career, there is a good chance one of our over 170 graduate degrees will be right for you. More than ever, graduate education offers learners from diverse walks of life new pathways to pursue a broad range of goals, both inside and outside of academia. At the University of Calgary, we are at the vanguard of innovation in graduate education with future-focused programming, stackable credentials, entrepreneurial and creative thesis options, and a suite of training and initiatives available to all graduate students in work-integrated learning, professional development, career preparation, entrepreneurial thinking, and more.

There has never been a more exciting time to explore the possibilities open to you through graduate study. There has never been a better time to start something.

Best wishes,

Robin Yates
Dean and Vice-Provost, Graduate Studies
University of Calgary

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How to Apply

Apply for all graduate programs through the Faculty of Graduate Studies website (https://grad.ucalgary.ca) by clicking “Apply Now”

01.

How to Create a New eID

(if the Applicant does not have an existing eID)

If you are not a former University of Calgary student or have not applied to the University of Calgary before, you must create an eID to apply for Graduate Studies at the University of Calgary.

Direct Link to Create eID: https://acctman.ucalgary.ca/register/

Complete the following form:-

After completing the form, click “Create eID” to finalize the eID account registration. You should then see a confirmation page.

Begin the application process by navigating to the “Start your application” section.

02.
Begin Your Online Application

Start your application

Identify the admission category that applies to you and follow the step-by-step guidance below.

1. Check your program requirements to find out which admission categories you will need to prepare.
2. You will need to upload all required documents for admissions review.
3. Provide evidence of teaching aid and any other forms after you submit your application.
4. Verify your account for online application.

Once logged in, you will be redirected to the Student Admissions for Graduate Studies page (https://apply.ucalgary.ca/StudentAdmission/SectionPages/LaunchPadGrad.aspx). Click “Create a New Application”.

If you know your IT username and password but get stuck in a loop when trying to log in to the online application, go to password.ucalgary.ca and select “Manage my Account”. After logging in with your IT username and password, you will be able to confirm your eID which needs to be used when logging in to the application for admission.

Welcome! What can we help you with?

You have a compelling account at the University of Calgary which gives you access to a wide range of online services. You can help yourself by using our password manager feature. If you have forgotten your password, you will need to reset it. After doing so, you can use your new password to access all University of Calgary systems, such as My UCalgary, your email, computer labs, and more.

If you have previously applied to University of Calgary, but have forgotten your eID or password, go to password.ucalgary.ca. Select “Recover my Account”, and enter your UCID number and answer the security questions to regain access to your account.

You will be redirected to the Central Authentication Service. Sign in using your eID and password.

If you need assistance, contact the University of Calgary Helpdesk at 403-220-8234 or help@ucalgary.ca. You can also find more information on our website at https://www.ucalgary.ca/ or by calling 403-220-8234.

Direct Link: https://apply.ucalgary.ca/StudentAdmission/Login.aspx?AppType=A
Please read carefully as there are important instructions, links and information on Freedom of Information and Privacy (FOIP).

IMPORTANT: Supporting documents cannot be uploaded here, but you will receive instructions on how to do so after you submit your application.

Complete the checkbox for “I have read this page” before clicking “Save & Continue” to move on to the next page.

Complete the following form. Fields with an asterisk (*) are required.

If you have either only an official first name and no Last Name/Surname, or no official first name but only an official last name/surname, enter your name in both the First Name and Surname fields.

First Name and Last Name fields must be populated and not left blank for the application to be submitted.
Complete the following form. Fields with an asterisk (*) are required.

For the “Phone Number” field, format as in XXXXXXX with no spaces or dashes.

If your phone number does not include an area code but is 10 digits in length, enter the first 3 digits in the area code field and the remaining 7 digits in the phone number field.
08. Citizenship

If you are a Canadian Citizen or permanent resident:

Complete the following form. Fields with an asterisk (*) are required.

If you will attend on a Study Permit, Work Permit, as a Refugee, or Other:

Complete the following form. Fields with an asterisk (*) are required.

09. Post-Secondary Education

Post-Secondary Education

Complete the following form. Fields with an asterisk (*) are required.

Click “Add a Post-Secondary Institution” for all post-secondary institutions attended, regardless of whether a credential was completed. This includes any short-term enrolment, courses taken for upgrading, transfer credit and exchange.

NOTE: You must complete each sub-form and add the record for each post-secondary institution you attended.

The online application will expect the same year to be recorded for the “End Date” and “Date Credential Received”. If the year is different, enter the same year for both fields and contact the graduate program you have applied to. The correct year can be updated after submission of the application.
Click “New Program” to see the list of graduate programs.

Click on one of the listed programs.

**If the Program is closed:**

If the graduate program that you are looking to apply to is closed, please contact the program directly: https://grad.ucalgary.ca/future-students/explore-programs

**If the Program is open:**

You will be redirected to the “Program Information” page. Complete the following form. All fields are required.
11. Program Specific Questions

Complete the following questions.

THIS PAGE WILL AUTOMATICALLY LOGOUT IN 30 MINUTES, REGARDLESS OF PROGRESS.

Tip: Have your answers prepared.
You may copy and paste, but the system may not keep the original format.
You must answer all questions in order; to save the information entered, you’ll need to click the “Save & Continue”. If you skip this page or do not save regularly, you will lose your answers on this page.

11. Program Specific Questions

Answer all the questions which are required by the program you selected.

Program Specific Documentation can be uploaded after submission through the related review.

Reminder: For security reasons, you will be automatically logged out of the application if you take more than 30 minutes on this page.

You may copy and paste your answers (original formatting may not be kept). All questionnaires are required and must contain information in order to save and continue.

1. Have you been in contact with any of the professors within the department? If so, who?

2. Please list below any academic awards, achievements, honors or other distinctions you have received.

12. Test Scores

If you expect to attend on a “Study Permit”, “Work Permit”, with “Refugee” Status, or selected “Other” on the citizenship page, you are required to complete this page.

Test Scores for International Applicants

Add English Language Proficiency Scores:

If a test date is in the future, enter the test date, but there is no need to enter a score.
12. Test Scores

If a past test date is entered, the scores are entered here. Scores entered must be within the valid ranges for each component.

To Edit/Delete Test Score Information

If you did not provide an ELP test score, check one of the following and click Save:

- If the first option is chosen, the program may still require test scores to be submitted.
- If the second option is selected, admission offers will be conditional upon successful completion of the Academic Communication Certificate (13 weeks) | English Language Program | University of Calgary | (ucalgary.ca).

13. Referees

If Referees are Required

Click the Program to add Referees.

Click “Add a Referee”

Complete the “Add A Referee” form for each referee.
13. Referees

Referees can be edited/deleted. Click “Save & Continue” to move on to the next page.

If no Referees are Required

14. Submit

To continue and submit, the “Status” of all Sections must be “Complete”. If all sections are complete, click “Continue”.

Read the disclaimer, then click “Save & Continue” to move to the next page.

You will be directed to the “Review Application” page. Ensure all fields are correct. The application summary can be printed by clicking “Print Summary”. To go the next page, click “Continue”.
15. Application Declaration & Submission

Read the Applicant Declaration and click the checkbox.

Review the payment information and select the method of payment.

Read the “Finalize Application” information.

Review the Transcript and Documentation Deadlines and click "Exit".
Surname
Enter your Surname. Surname is also known as Last Name or Family Name.

First Name
Enter your legal first name.

Middle Name
Enter a single middle name if you have one.

Preferred First Name
Enter the name that you prefer to be called (leave blank if you have no preference).

Former Surname(s)
Enter your previous surname if your surname has changed.

Gender
Please indicate whether you identify as male, female or choose unspecified if you identify with another gender identity or prefer not to specify your gender.

Date of Birth
Enter your date of birth on your registered birth certificate or other official identification document (Year, Month and Day entered in the format yyyy-mm-dd).

Country of Birth
Enter your country of birth on registered birth certificate or other official identification document.

Have you previously applied to the UofC?
Indicate whether you have previously applied to any program at the University of Calgary.

What year did you apply?
If you previously applied to any program at the University of Calgary, please indicate the year of your application.

Have you previously attended the UofC?
Please indicate if you have taken any previous courses at the University of Calgary.

What is your UofC Student ID Number (if known)
If you previously attended the University of Calgary, you were assigned a student number (UCID). Please enter your previous UCID (if known).

Alberta Student Number (ASN)
If you previously attended an Alberta High School, you were assigned an Alberta Student Number (ASN). Please enter your ASN (refer to https://extranetapp.learning.gov.ab.ca/learnerRegistry/forms/ to look up your ASN). Otherwise, please leave this field blank.

Social Insurance Number (SIN)
Enter your official Canadian Social Insurance Number (SIN) as issued by the Government of Canada (http://www.servicecanada.gc.ca/eng/sc/sin/index.shtml). A SIN number will required for you to receive employment or scholarship income.

Enter your Surname. Surname is also known as Last Name or Family Name.
Enter your legal first name.
Enter a single middle name if you have one.
Enter the name that you prefer to be called (leave blank if you have no preference).
Enter your previous surname if your surname has changed.
Please indicate whether you identify as male, female or choose unspecified if you identify with another gender identity or prefer not to specify your gender.
Enter your date of birth on your registered birth certificate or other official identification document (Year, Month and Day entered in the format yyyy-mm-dd).
Enter your country of birth on registered birth certificate or other official identification document.
Indicate whether you have previously applied to any program at the University of Calgary.
If you previously applied to any program at the University of Calgary, please indicate the year of your application.
Please indicate if you have taken any previous courses at the University of Calgary.
If you previously attended the University of Calgary, you were assigned a student number (UCID). Please enter your previous UCID (if known).
If you previously attended an Alberta High School, you were assigned an Alberta Student Number (ASN). Please enter your ASN (refer to https://extranetapp.learning.gov.ab.ca/learnerRegistry/forms/ to look up your ASN). Otherwise, please leave this field blank.
Enter your official Canadian Social Insurance Number (SIN) as issued by the Government of Canada (http://www.servicecanada.gc.ca/eng/sc/sin/index.shtml). A SIN number will required for you to receive employment or scholarship income.
Are you currently attending an English as a Second Language Program in Canada?

Please indicate if you are attending an ESL program in Canada. This information is required to be collected by the University of Calgary.

What is your First Language?

Your “first language” is the language which you learned at home in childhood and which you still understand. If you no longer understand the first language learned, use the second language or most proficient language learned.

What is your Second Language?

Please indicate a second language if applicable. This will be a different language from your first language indicated above.

Country

Enter either the country where you currently reside (if the field is ‘Country-current’) or the country where you permanently reside (if the field is ‘Country-permanent’) and is different to your current address.

Address

Enter either the street address where you currently reside (if the field is ‘Address-current’), or the street address where you permanently reside (if the field is ‘Address-Permanent’) and is different to your current address.

City

Enter either the City where you currently reside (if the field is ‘City-current’), or the City where you permanently reside (if the field is ‘City-Permanent’) and is different to your current address.

Province/State

Enter either the Province or State where you currently reside (if the field is ‘Province/State-current’), or the Province or State where you permanently reside (if the field is ‘Province/State-Permanent’) and is different to your current address.

Postal/Zip Code

Enter either the Postal Code or Zip code of your current address - if the field is Postal/Zip Code (current), or the Postal Code or Zip code of your permanent address - if the field is Postal/Zip Code (Permanent) and is different to your current address.

Same as above

Select if your current and permanent address are the same.

Email Address

Please indicate the email address you prefer to be contacted at. The email address and the confirmed email address must be the same.

Primary Phone

Enter the Area code, number and extension (include country code if outside of Canada/USA) of your Primary phone.

Alternate Phone

Enter the Area code, number and extension (include country code if outside of Canada/USA) of an alternate phone you can be reached at.

Citizenship

Answer ‘Canadian’ if you hold Canadian Citizenship, otherwise use the primary citizenship indicated on your passport.

If you wish to declare that you are an Indigenous person, specify:

Country

Please indicate the country where the institution is located.

Province/State

Please indicate the province/state where the institution is located.

Institution Name

Select an institution from the list - if the institution is not listed, enter the information in the box below.

Start Month

Enter the month you started at the institution.

Start Year

Enter the year you started at the institution.

End Month

Enter the month you finished or anticipate finishing at the institution.

End Year

Enter the year you finished or anticipate finishing at the institution.

Academic Credential

Please indicate the name/description of the academic degree or certification you received or will receive at this institution.

Credential Received Month

Only complete if you have received an academic credential. Enter the month you received your academic credential.

Credential Received Year

Only complete if you have received an academic credential. Enter the year you received your academic credential.

Immigration Status

- Permanent resident (landed status) – you are a permanent resident of Canada
- Study permit – you have or will require a study permit to attend the University
- Refugee – you have received refugee status in Canada
- Work Permit – you have or will have a valid work permit for Canada
- Other – My status in Canada is not listed above

Please indicate your Indigenous ancestry.
Start something.