

**MINUTES**  
**Thursday, May 10, 2018**  
**ST 147 Main Campus 2:00 p.m. – 4:30 p.m.**

Chair: **L. Young**  
 Recording Secretary: S. Larsen  
 Attendance:

**Members Present**

Achari, G.  
 Azaiez, J.  
 Beattie, T.  
 Bender, D.  
 Childs, S.  
 Curtin, S.  
 Dyck, R.  
 Field, J.  
 Franceschet, S.  
 Hansen, D.  
 Hettiaratchi, P. (*M. El-Badry*)  
 Jacobsen, M.  
 Lopez, M.  
 Mains, P.  
 Mansouri, M.  
 Mayr, S.  
 McCafferty, D.

Monteyne, D.  
 Moorhead, G.  
 Nelson, F.  
 Norman, A.  
 Oddone Paolucci, E.  
 Raffin Bouchal, S.  
 Samavati, F. (*M. Ghaderi*)  
 Spangler, J.  
 St. George, S.  
 Tepperman, C.  
 Thangadurai, V.  
 Thundathil, J.  
 Wiley, P.  
 Wilson, R.  
 Winters, S.  
 Woiceshyn, J.  
 Wulff, D.  
 Yates, R.  
 Zach, R.

**Members Absent**

Apple, J.  
 Aycock, J.  
 Bertram, J.  
 Braun, A.  
 Brodie, I.  
 Campbell, T.  
 Cannon, E.  
 Clarke, M.  
 Colicos, M.  
 Dawson, P.  
 Donovan, E.  
 Egberts, P.  
 Falkenberg, L.  
 Fapojuwo, A.  
 Favaro, E.  
 Gadbois, D.  
 Hagen, G.  
 Iskander, M.

Johnson, J.  
 Johnston, R.  
 Lucas, A.  
 Magesan, A.  
 Mendaglio, S.  
 O'Brien, M.  
 Paris, B.  
 Pexman, P.  
 Roy, S.  
 Sallis, F.  
 Sandalack, B.  
 Saweczko, A.  
 Sideris, M.  
 Strous, M.  
 Vanderspoel, J.  
 Ware, A.  
 Warsame, H.  
 Wright, Jim  
 Wright, John

**Faculty of Graduate Studies  
Officers Present**

Robinson, G.

**Faculty of Graduate Studies  
Officers Absent**

Srivastava, A.  
 Nathoo, S.  
 Stiven, C.

**Guests**

M. Ahmed  
 V. Bohac-Clarke  
 V. Bouvier  
 A. Cornect-Benoit  
 T. Christie  
 K. Hoglund

*Secretary's Note: Quorum for the May10, 2018 FGS Council meeting was not achieved by 2:30 pm, and the Chair referred the business of the meeting to the FGS Council Committee. Therefore, the proposed agenda for the FGS Faculty Council Committee meeting is the FGS Council agenda.*

**1.0 APPROVAL OF AGENDA**

The Chair called the meeting to order and asked for approval of the agenda.

**MOTION: Moved /Seconded**

That FGS Council Committee approve the agenda for the Faculty of Graduate Studies Council Committee Meeting of May 10, 2018.

**CARRIED**

**2.0 Approval of FGS Council Meeting February 15, 2018 Minutes**

This agenda item was postponed until the next meeting of FGS Council.

**3.0 Approval of FGS Council Committee Meeting April 5, 2018 Minutes**
**MOTION: Moved/Seconded**

That FGS Council Committee approve the minutes for the Faculty of Graduate Studies Council Committee Meeting of April 5, 2018.

**CARRIED**

#### **4.0 BUSINESS ARISING FROM THE MINUTES**

There were no matters raised at this time.

#### **5.0 Report from the Chair**

The Chair introduced Mohamed Ahmed, PhD student in Geography and Winner of Grad Impact Week, Dean for a Day Contest. Mr. Ahmed spent the day with the Chair and participated in FGS Council with an addition to the Chair's Report.

The Chair provided a slide presentation reviewing the work of the past year as well as noting upcoming initiatives. The following points were highlighted:

- Full implementation of the Operating Standard for Graduate Funding will take place in the fall of 2018.
- Thanks to programs and the FGS Scholarships team there has been an increased success rate in all three Tri-council competitions.
- One-year extension of provincial funding for internships, entrepreneurship and professional development for graduate students was provided, and we will seek to extend this support.
- Recommendations will be coming forward from the work of the Supporting Aboriginal Graduate Enhancement (SAGE) group, and FGS Advisor on Diversity, Equity, and Inclusion.
- New Terms of Reference for the FGS Appeals Committee will need to be developed as the University Appeals process is formalized.
- UCalgary is writing a proposal for 200 provincially funded technical internships being offered presently.
- Consideration needs to be given to the implications of the following on graduate enrolment:
  - Increased funding for Tri-council research grants.
  - Emphasis on Equity, Diversity and Inclusion in Federal Budget 2019.

The Chair thanked FGS Council members, acknowledging their involvement and services to graduate students, with particular mention to the individuals who have completed their term. The Chair also congratulated the following people on their recent awards:

- D. Hansen – U Make a Difference Award
- G. Robinson – Provost's Star Award
- C. Stiven – U Make a Difference Award
- Srivastava – Order of the University of Calgary

M. Ahmed shared graduate student input changes they would like to see at the university and offered the following recommendations:

- Develop a program to help supervisors to help their students.
- Create a more transparent process for the giving of awards and the assignment of teaching assistantships (departments).
- Set clear expectations for balancing research and teaching/leadership components (departments).
- Amplify mental health services.
- Initiate a Grad Students' Appreciation Week at UCalgary, to give supervisors the opportunity to thank their students and say what they like about them.

As a Graduate College Scholar, M. Ahmed provided information on the Graduate College experience and

asked FGS Council members to encourage graduate students to consider applying. Applications for 2018-19 membership are due May 31, 2018.

The Chair reported that the Graduate College was reviewed this year with positive results. Dr. Rob Thompson, Interim Head of College, will attend FGS Council in the fall to provide more detailed information.

## **6.0 Reports from the FGS Assistant/Associate Deans**

### **6.1 Suzanne Curtin, Associate Dean (Student)**

S. Curtin provided an update on the student case load, and reported the following:

- Grad Starter Kit and Grad Life Kit are being developed with the plan to have them ready for fall distribution.
- A resource is being created for Neutral Chairs to refer to in the event of a failed exam.

### **6.2 Robin Yates, Senior Associate Dean**

R. Yates reminded FGS Council members of the following:

- Importance of accuracy in Annual Progress Reports.
- Report all cases of Academic Misconduct to FGS, through a message to R. Yates or S. Curtin. The template letters will then be provided.
- Call with questions or concerns at any time.

### **6.3 Dave Hansen, Associate Dean (Scholarships and International); Assistant Dean (Supervisory Development)**

D. Hansen provided data on the number of Tri-Council recipients over the past four years noting the significant upward trend. He thanked programs for helping students put forward great applications, as this has been instrumental in the increase. The goal is to keep the number of recipients rising and D. Hansen asked programs to share with him any successful, internal review processes that might be of benefit to others.

Regarding graduate supervision, the document and workshop on “How to Run a Successful Program in a Lab” was developed last year. A similar resource for SSHRC programs will be developed, and D. Hansen asked that FGS Council members please let him know of great supervisors in these areas.

### **6.3 Jalel Azaiez, Associate Dean (Policy)**

J. Azaiez reported on the status of Candidacy Regulations noting that all programs now have approved regulations. FGSC Policy Committee members were acknowledged for the time and effort involved in the reviewing regulations for all the graduate programs. J. Azaiez reminded FGS Council members that incoming students will fall under the new regulations, and presently enrolled students can choose between the new and old regulations.

## **7.0 REPORT FROM THE GRADUATE STUDENTS’ ASSOCIATION PRESIDENT**

M. Lopes reported that:

- Emergency Funding offered to Graduate students by GSA will be evaluated.
- Results of the GSA Graduate Student Survey will be available by the end of the year.
- Encourage graduate students to provide input on the Calgary Transit survey regarding bus routes, as there are changes underway.

The Chair noted that the GSA Collective Agreement is under discussion and urged programs to ensure that Teaching Assistantship contracts are completed and submitted or they will be grieved. Any grievances will come to the Dean of FGS.

## **8.0 REPORT FROM THE GENERAL FACULTIES COUNCIL REPRESENTATIVE**

T. Beattie provided a report on the General Faculties Council meeting of April 12 And the following points

were noted:

- A Safety Moment was provided on the topic of outdoor spring cleaning.
- Metrics for Academic and Research Plans were approved.
- Election took place for two academic staff members to the Advisory Review Committee for the Dean of the Schulich School of Engineering.

## **9.0 REPORT FROM THE GRADUATE ACADEMIC PROGRAM SUBCOMMITTEE REPRESENTATIVE**

L. Young provided a brief update on the proposals recently on the GAPS agenda.

## **10.0 QUESTION PERIOD**

No questions were asked at this time.

## **11.0 NEW BUSINESS**

### **11.1 Annual FGS Committee Reports**

Documents were circulated with the agenda.

Annual reports were provided by Committee Chairs:

- V. Bohac-Clarke, FGSC Appeals Committee
  - Additions to this report were noted, with sincere thanks given to:
    - Kevin Weins, University Ombuds, for supporting students who come to hearings.
    - Richard Wilson, who chaired the committee for an additional 6 months while V. Bohac-Clarke was on research leave.
- J. Azaiez, FGSC Policy Committee
- D. Hansen, FGSC Awards Oversight Committee
- L. Young, FGSC Executive Committee

Sincere thanks were offered to all committee members for their time and effort over the past year.

***Secretary's Note: L. Young stepped down and R. Yates took the Chair at this time.***

### **11.2 Elections and Appointments – R. Yates**

Documents were circulated with the agenda.

Nominations were proposed for membership and FGSC representation on various committees:

- Representative to GAPS
- Representative to GFC
- FGSC Policy Committee
- FGSC Awards Oversight Committee
- FGSC Appeals Committee
- FGSC Executive Committee

### **MOTION: Moved/Seconded**

That the Faculty of Graduate Studies Council approve the nominees for FGSC Representatives and FGSC Committees, as set out in the supporting documents.

**CARRIED**

Ballots for the election to FGSC Executive Committee were distributed and collected. Results will be sent to FGS Council members by email.

### **11.3 EVDS Doctor of Design Proposal – D. Monteyne**

Documents were circulated with the agenda.

**MOTION: Moved/Seconded**

That the Faculty of Graduate Studies Council recommend the proposal to create a new Doctor of Design degree program, as set out in the proposals provided to the committee.

**CARRIED**

D. Monteyne provided an overview of the EVDS Doctor of Design proposal, and the following points were noted:

- A three year professional Doctoral Design degree is proposed. There is trend toward these types of degrees, although, presently, not many are offered in this field.
- Intended for mid-career professionals holding Masters degrees, and have been working in the field for 5 to 10 years, or are teaching Design.
- Aimed at people working full time, so intense study symposiums will be held twice a year with course work being completed in between.
- Cohort based programming is planned, however, this may need to change.
- Supervisors will need a different set of skills for working with and teaching professional doctorates. Supervisory workshops are planned involving faculty who are experienced in teaching this type of degree.

**11.4 ENG Environmental Engineering – G. Achari**

Documents were circulated with the agenda.

The proponent, G. Achari, provided the history and an overview of the Master of Engineering in Environmental Engineering proposal. The following points were noted:

- The Interdisciplinary Engineering proposal brought forward in November 2017 originated with the concept of Environmental Engineering. This proposal was very broad and required more meaning, so the faculty has returned to the initial idea: a Master of Engineering in Environmental Engineering.
- Current practice is that Environmental Engineering is a sub-specialization within SSE department, however, this proposal would make it a specialization, with the credential on the second line of the parchment.
- This 10 course specialization is expected to be very well subscribed (100 students in the first year or two). An increase in enrolment is expected in Engineering generally due to this program.
- This one year program will be very multi-disciplinary with professors involved from all areas of engineering.

**MOTION: Moved/Seconded**

That the Faculty of Graduate Studies Council recommend the proposal to create a new specialization (area of study) in Environmental Engineering within the Master of Engineering (course-based) program, as set out in the proposals provided to the committee, conditional on SSE Faculty Council approval.

**CARRIED**

*Secretary's Note: R. Yates stepped down and L. Young took the Chair once again.*

**11.5 GEOG Certificate – D. Bender**

Documents were circulated with the agenda.

**MOTION: Moved/Seconded**

That the Faculty of Graduate Studies Council recommend the creation of the Post-baccalaureate Certificate in Geospatial Information Technology, as set out in the proposal provided to the committee.

**CARRIED**

The proponent, D. Bender, provided an overview of the Geospatial Information Technology Certificate proposal and responded to questions. The following points were noted:

- There is significant departmental teaching and research expertise in Geospatial Information Technology.
- Programming is intended for students who do not have a background in this area.
- This add-on certificate could be taken at the end of a 4 year degree or while taking a 4 year research

- degree program. Someone could also return to school to take it.
- Content is applicable to many areas beyond Geography, and a high demand for the program is expected.
- As incoming students will not be Geography students and, therefore, will be unknown to the faculty, selection will be by a competitive process. The GPA for admission is higher than for some programs, but is set the same as for the MGIS course-based students. Reference letters will be required.

A friendly amendment was made that the GEOG program contact EVDS regarding student interest in this area, and that, based on this discussion, EVDS be added to the list of programs whose students could benefit from taking the certificate.

#### **11.6 Werklund School of Education MC-APSY Termination – M. Jacobsen**

Documents were circulated with the agenda.

M. Jacobsen shared the background to this housekeeping change in the Master of Counselling.

##### **MOTION: Moved/Seconded**

That the Faculty of Graduate Studies Council recommend the termination of the specialization (area of study) in Applied Psychology within the Master of Counselling program, as set out in the proposal provided to the committee.

**CARRIED**

#### **11.7 Werklund School of Education MC- EDPS Suspension – M. Jacobsen**

Documents were circulated with the agenda.

##### **MOTION: Moved/Seconded M Jacobsen/ T. Beattie**

That Faculty of Graduate Studies Council recommend the suspension of the Master of Counselling, as set out in the proposal provided to the committee.

**CARRIED**

M. Jacobsen shared the background to the Suspension of the EDPS Master of Counselling proposal. The following points were noted in the discussion:

- This program is a successful, sought after program with 25 to 30 graduates per year. Student satisfaction, however, is low with concerns regarding the practicum component, which is considerably more rigorous than that of other institutions. Also, travel to Calgary for several practicums is viewed as a concern due to cost and time commitment.
- Faculty do not want to reduce the quality of the program by reducing practicum time.
- Proposal request is to suspend the program for re-evaluation time. This will be a five to six year decision as the final cohort will begin in fall 2018.
- WSE may decide to leave this area of study to other institutions and put more effort into their other accredited programs.

#### **11.8 NURS Proposal – S. Raffin Bouchal**

Documents were circulated with the agenda.

##### **MOTION 1: Moved/Seconded**

That the Faculty of Graduate Studies Council recommend the proposal to create a new Post-baccalaureate Certificate in Advanced Nursing Practice I, as set out in the proposals provided to the committee.

**CARRIED**

##### **MOTION 2: Moved/Seconded**

That the Faculty of Graduate Studies Council recommend the proposal to create a new Post-baccalaureate Certificate in Advanced Nursing Practice II, as set out in the proposals provided to the committee.

**CARRIED**

##### **MOTION 3: Moved/Seconded**

That the Faculty of Graduate Studies Council recommend the proposal to create a stackable certificate

pathway into the Master of Nursing (course-based) degree program, as set out in the proposals provided to the committee.

## **CARRIED**

The proponent provided an overview of the proposal and responded to questions. The following points were noted:

- There is a great need for professional development opportunities for registered nurses in Alberta.
- Access is the biggest issue for people wanting to pursue more education in Nursing.
- Present Nursing program is traditional, and success in increasing enrolment over recent years has been minimal.
- New program is intended to meet present day needs through a stackable certificate program and on-line learning components. This model allows for making modifications to meet needs that arise in the future.
- Regarding capacity, the model proposed is founded on the greatest areas of expertise in the Faculty of Nursing.
- Four key areas of instruction have been established, however, classes will be organized around the interests of the students and adjusted as needed (e.g. running two cohorts in one area).
- Spring and summer instruction is not viewed as problematic as the present undergraduate program runs year round, and negotiating teaching schedules is regular practice.
- Expectation is that this program will be sought after, and there is confidence that the 100 seats allocated will be filled.
- Tuition costs are viewed as acceptable following a cross-country scan and stakeholder input.
- This program is strongly endorsed and the stakeholders are well-respected and solid contributors, having been involved in course development and throughout the program development process.

### **11.9 Indigenization and SAGE Programming – V. Bouvier/ A. Cornect-Benoit**

V. Bouvier and A. Cornect-Benoit are graduate students at the University of Calgary and members of Supporting Aboriginal Graduate Enhancement (SAGE). Following the launch of the Indigenous Strategy last fall, A. Srivastava pulled together the SAGE group, and a GSA Quality Award to V. Bouvier was used to start the program, which has worked on numerous initiatives this year. Outcomes and the future initiatives were discussed noting that SAGE is focused on building relationships, on mentorship and giving voice, and on creating space that is safe and inclusive and which allows for learning in different ways.

### **11.10 Curriculum Grants Outcomes – T. Christie**

T. Christie provided a slideshow and concise summary of Curriculum Grant Projects which took place this past year, supported by Alberta Vision funding. FGS Council members were asked to contact T. Christie directly with questions or for further information on how their program could be involved.

### **12.0 Approved Candidacy Regulations**

The approved Candidacy Regulations for Kinesiology, Computer Science, Physics and Astronomy and Computational Media Design included in the meeting package for information.

### **13.0 Scholarships**

The Terms of Reference for new scholarships were provided to FGS Council members as information in the meeting package.

### **14.0 ADJOURNMENT**

The meeting was adjourned at 4:30 p.m.

