

Calculate Your GPA for UCalgary Graduate Application

Step 1. Open the GPA Calculation Spreadsheet.



A Navigate to your *Student Centre* > *My Application* tab > *To Do* section.

B Click the **GPA Calculation Spreadsheet** link in your “to do” list.

C Click on ‘**Upload Document**’ in the pop-up box.

D Click on the ‘**GPA Calculator worksheet**’ link.

Upload Document

Please calculate your cumulative GPA using this [GPA Calculator worksheet](#) and the following [instructions](#). Please ensure you save the spreadsheet once it is completed and upload it on the student portal at my.ucalgary.ca.

You may upload a new document to replace your previous document by selecting the 'Update' button.

GPA CALCULATION					
1					
2	Student Name:				
3					
4	Degree Name:				
5	University Name:				
6	# of Units				
7	Dates Used In Calculation (i.e. F19 - W20):				
8					
9	Term	Course Name/Code	Letter Grade	Grade Point	Credit Hours
10					0
11					0
12					0

Result: The link launches the spreadsheet for you to complete.

Step 2. Enter your name, degree, and University.

GPA CALCULATION		
1		
2	Student Name:	Han Solo
3		
4	Degree Name:	Bachelor of Engineering
5	University Name:	Naboo University
6	# of Units	
7	Dates Used In Calculation (i.e. F19 - W20):	

Step 3. Calculate how many units will be used in the calculation.

My degree is a bachelor's degree from North America

A Determine your institution's weighting scale

2006 Fall Term

Honours Bachelor of Social Sciences with Major in Sociology and Minor in Women's Studies

Course	Grade	Earned	Attempt	Size
ANT 1101 Social Anthropology	A-	3.00	5.64	168
FEM 2107 Women, Racism and Power	A-	3.00	6.37	97
SOC 2111 Methodological Principles in Sociology	B	3.00	5.68	57
SOC 2300 Analysis of Scientific Thought	A-	3.00	4.51	105
SOC 2305 Durkheim and Functionalist Analysis	A-	3.00	4.86	139

TOPA 7.67 **Total** 45.00 **GPA** 45.00

B **3 Unit Scale**
Your calculation must include **60 units (20 3-unit courses)**

Grade	Earned	Attempt	Size
B+	3.00	6.33	85
B+	3.00	5.20	170
A	3.00	5.18	115
A	3.00	6.75	164
A	3.00	7.68	99

2018 Summer

Course	Description	Grade	Units	Size	Avg
BIOLOGY 2483B	ECOLOGICAL	0.5	355	164	75
CMNH 1301A	DISCOVERING CHEMICAL STRUCTURE	0.5	966	129	65

2018 Fall/Winter

Course	Description	Grade	Units	Size	Avg
CHRY 1302B	DISCOVERING CHEMICAL ENERGETIC	0.5	365	510	73
HEALTHSCI 1302B	SOCIAL DETERMINANTS OF HEALTH	0.5	910	487	72
HEALTHSCI 2250A	HEALTH PROMOTION	0.5	971	252	74
HEALTHSCI 2300A	SYSTEMIC APPROACH TO FUNCTIONAL ANAT	0.5	971	250	71
HEALTHSCI 26100	INTRO TO ETHICS & HEALTH	0.5	976	356	76
HEALTHSCI 2700A	HEALTH ISS IN CHILDHOOD ADOLCS	0.5	973	340	78
HEALTHSCI 2801A	RESEARCH METHODS IN HEALTH SCI	0.5	979	321	77
PHYSICAL 2130	HUMAN PHYSIOLOGY	1.0	940	577	77

2019 Summer

Course	Description	Grade	Units	Size	Avg
FREANAM 2218F	CONTEMPORARY INDIGENOUS ISSUES	0.5	96		

2019 Fall/Winter

Course	Description	Grade	Units	Size	Avg
CLASSICS 2200	CLASSICAL MYTHOLOGY	1.0	97		
COMMSCI 4411A	INTRO SPEECH/LANG DISORDERS	0.5	97		
HEALTHSCI 2718	HEALTH ISSUES IN AGING	0.5	97		
HEALTHSCI 3071A	DETERMINANTS OF HLTH & DISEASE	0.5	97		
HEALTHSCI 3300A	ANATOMY OF THE HUMAN BODY	0.5	97		
HEALTHSCI 3400A	HEALTH POLICY	0.5	97		
HEALTHSCI 3801A	MEASUREMENT & ANALYSIS IN HS	0.5	97		
KINESIOL 2906B	PHYSICAL ACTIVITY & HEALTH	0.5	97		
REHANSOCI 3060A	HEALTH CONDITIONS & DISEASE	0.5	97		

2020 Summer

Course	Description	Grade	Units	Size	Avg
PSYCHOL 2996A	APPLICATIONS OF PSYCHOLOGY	0.5	975	97	91

2020 Fall/Winter

Course	Description	Grade	Units	Size	Avg
HEALTHSCI 3300B	ANATOMY OF THE HUMAN BODY	0.5	984	393	93
HEALTHSCI 4102B	SOCIAL MEDIA AND HEALTH	0.5	981	80	90
HEALTHSCI 4202A	HEALTH BEHAVIOR	0.5	961	79	86
HEALTHSCI 45100	PROFESSIONAL ETHICS	0.5	978	45	87
INDIGSTU 2601G	INDIGENOUS ENVIRONMENTS	0.5	992	18	85

B **0.5/1 Unit Scale**
Your calculation must include **10 units (20 0.5-unit courses)**

B **1/2/3/4 Unit Scale**
Your calculation must include **60 units total**

C If you reach your total units in the middle of a term, include that full term

IMPORTANT:
You must include courses with 'F' grades
Do not include non-graded courses (credit)
If you have re-taken a course, only the retake grade should be included
Extra to degree courses must be included

My degree is a bachelor's degree from the rest of the world

A

International institutions will have diverse weighting scales

Scheme of Curriculum and Consolidated Grade Sheet						
Course code	Course	Credit distribution (hours/week)			Letter Grade	Grade point
		L	T	P		
ANAT 101	Anatomy I	3	-	-	B	8
BES 101	Introduction to Exercise, Sport and Movement Science (T)	3	2	-	A	9
BES 103	Mathematics	3	-	-	B	8
BES 105	Photography and Videography	1	-	4	C	7
PHYS 101	Physiology I	2	-	-	B	8
Total		12	2	12		20
GPA: 8.30						

Course	Credits	Mode	Year	Grade	Course	Credits	Mode	Year	Grade
Military Theory	1.5	B9	R	2006-09	Introduction to Physical Education	2.0	75	R	2006-12
Badminton Special Training (1)	6.0	97	R	2007-01	Sports Anatomy	4.0	90	R	2007-01
Special Theory and Teaching Practice of Badminton (1)	1.0	94	R	2007-01	Gymnastics I	4.0	86.3	R	2007-01
Special Theory and Teaching Practice of Badminton (2)	4.0	82	R	2007-01	Foreign Language I	4.0	18	R	2007-01
Adhesion II	1.0	92.4	R	2007-05	Outlines	2.0	75	R	2007-07
Badminton Special Training (2)	4.0	86	R	2007-07	Sports Physiology	4.0	75	R	2007-07
Fundamentals of Computer Application	6.0	94	R	2007-07	Foreign Language II	4.0	62	R	2007-07
Communication II	2.0	91	R	2007-12	Basics	3.0	89	R	2007-07
Volleyball	2.0	74	R	2007-12	Pedagogy	2.0	81	R	2007-12
Special Theory and Teaching Practice of Badminton (3)	4.0	99	R	2007-12	Badminton Special Training (3)	6.0	97	R	2007-12
Foreign Language III	4.0	62	R	2008-03	Sports Health Care	3.0	82	R	2007-12
Football	4.0	71	R	2008-05	Basics Principles of Marxism	3.0	82	R	2007-12
Tachwondo Minor I	4.0	91	R	2008-05	Introduction to Mao-Zedong Thoughts and Theoretical System of Socialism with Chinese Characteristics	6.0	89	R	2008-05
Sports Psychology	3.0	78	R	2008-05	Open Statistics	2.0	98	R	2008-05
Special Theory and Teaching Practice of Badminton (4)	1.0	96	R	2008-05	Badminton Special Training (4)	6.0	97	R	2008-05
Sports Biomechanics	2.0	83	R	2008-05	School Physical Education	3.0	86	R	2008-05
Tachwondo Minor II	4.0	99	R	2009-01	Foreign Language IV	4.0	75	R	2008-05
Appreciation of Chinese Fine Arts	1.0	88	R	2009-01	Football	4.0	81	R	2009-01
Introduction to Sports Science Research Methods	1.0	86	R	2009-01	Study on Physical Health Education	4.0	85	R	2009-01
Badminton Special Training (5)	6.0	96	R	2009-01	Sports Training	3.0	77	R	2009-01
Martial Arts	2.0	88	R	2009-01	Theory and Practice of Social Physical Education in Contemporary China	4.0	85	R	2009-01
Badminton Special Training (6)	6.0	96	R	2009-06	Badminton Special Theory and Teaching Practice (5)	1.0	97	R	2009-01
Education Internship	4.0	97	R	2010-01	Advanced Mathematics	4.0	85	N	2009-06
Academic Activities	2.0	76	N	2010-01	Educational Psychology	2.0	79	N	2010-01
					Graduation Thesis	4.0	86	N	2010-05

Transcript from India

Transcript from China

Transcript from Iran

Regardless of your weighting scale, your calculation must include:
The second half of your degree, generally the most recent 4 full terms or 2 full years of study
 Total number of credits will vary

B

If you cannot determine the chronological (date) order of the courses, do a calculation on all courses for the degree

C

Code	Course Title	Units		Marks	Score
		Theo	Prac		
1250106	General Persian Language	3		13.00	39
2031093	Islamic Thought I	2		16.50	33
25515	History of Culture & Civilization of Islam & Iran	2		18.50	37
2031094	Islamic Thought II	2		15.00	30
1121080	English Foreign Language	3		16.25	48.75
Units attempted		12			
Units included		12		187.75	15.65
Term 1: 2 nd semester of 2015					
Term status: Normal					
Code	Course Title	Units		Marks	Score
		Theo	Prac		
1121101	Islamic Revolution of Iran	2		0.00	Withdrawn At 31
227971	General Psychology	2		0.00	Withdrawn At 31
4430100	Basics of Motion Anatomy	2		10.00	20
210982	Islamic Ethics (Basics & Concepts)	2		10.00	20
328221	Human Physiology	2		12.00	24
237141	Track & Field I		2	16.00	32
330431	Descriptive Statistics	2		16.00	32
4430100	Principles of Philosophy & History of Physical Education	2		18.00	36
227881	Physical Fitness I		2	19.00	38
Units attempted		18			
Units included		14		202	14.43
Total Units attempted		14			
Total Units included		14		202	14.43
Term 2: 1 st semester of 2016					
Term status: Normal					

IMPORTANT:

You must include courses with 'F' grades
 Do not include non-graded courses (credit)
 If you have re-taken a course, only the retake grade should be included
 Extra to degree courses must be included

My degree is a graduate (masters/doctoral) degree

Programme details, and the individual grades/marks/credits obtained

Programme Start Date: 1 September 2016
 Qualification Conferred Date: 27 November 2019
 Qualification Subject: [REDACTED]
 Overall Classification of the Qualification: With Merit

Academic Year	Code	Name	Mark	Grade	Result	SCQF Level	No. of attempts	Credits Achieved*
2016/17	EQSC11030	Equine Behaviour and Welfare 2	65	B	P	11	1	20
2016/17	EQSC11032	Equine Exercise Physiology 2	60	B	P	11	1	20
2016/17	EQSC11038	Equine Digestion and Nutrition 2	61	B	P	11	1	20
								Sub Total: 60
2017/18	EQSC11042	Equine Orthopaedics 2	69	B	P	11	1	20
2017/18	EQSC11043	Equine Reproduction 3	60	B	P	11	1	20
2017/18	EQSC11046	Research Methods Data Analysis (Equine Science)	74	A3	P	11	1	20
								Sub Total: 60
2018/19	EQSC11036	Equine Science Dissertation	64	B	P	11	1	60
								Sub Total: 60
								Total: 180

* 1 European Credit Transfer Scheme (ECTS) credit = 2 University of Edinburgh credits

Additional Information

Prizes and Medals: None awarded

Additional Recognised Activities:

[REDACTED]

Additional Notes: None recorded

A

Your calculation will include all courses **except the thesis/dissertation grade.**

IMPORTANT:

You must include courses with 'F' grades
 Do not include non-graded courses (credit)

If you have re-taken a course, only the retake grade should be included
 Extra to degree courses must be included

Enter the total number of courses you are using in the calculation into the # of Units field

GPA CALCULATION	
1	
2	Student Name: Han Solo
3	
4	Degree Name: Bachelor of Engineering
5	University Name: Naboo University
6	# of Units: 22.00
7	Dates Used In Calculation (i.e. F19 - W20):

Step 4. Enter the date range for the courses used in the calculation.

GPA CALCULATION	
1	
2	Student Name: Han Solo
3	
4	Degree Name: Bachelor of Engineering
5	University Name: Naboo University
6	# of Units: 22.00
7	Dates Used In Calculation (i.e. F19 - W20): Spring 2021-Winter 2023

If your institution uses semester names, please include these.

Step 5. Enter each course used in the calculation into the spreadsheet.

The screenshot shows a spreadsheet with the following structure:

- Row 1:** Column B is labeled "CALCULATION".
- Row 2:** "Student Name: Har..."
- Row 4:** "Degree Name: Bac..."
- Row 5:** "University Name: Nat..."
- Row 6:** "# of Units" with a value of "00".
- Row 7:** "Dates Used In Calculation (i.e. Fall 20...)" with a value of "Spring 2021-Winter 2023".
- Row 9:** Header row for course data: "Term", "Course Name/Code", "Letter Grade", "Grade Point", "Credit Hours", and a final column with values.
- Row 10:** "Spring 2021", "Self Defence", "87.00", "1.5", "130.5"
- Row 11:** "Spring 2021", "Introduction to Light Sabers", "74.00", "3", "222"
- Row 12:** "Spring 2021", "Space Flight Fundamentals", "93.50", "5", "467.5"
- Row 13:** "0"

Callouts and their corresponding fields:

- A:** "Enter the term the course was taken" (points to Row 9, Column 1)
- B:** "Enter the course name or code." (points to Row 9, Column 2)
- C:** "Enter the letter grade (if applicable)" (points to Row 9, Column 3)
- D:** "Enter the grade point in your institution's grading scale." (points to Row 9, Column 4)
- E:** "Enter the credit hours for the course. If your institution doesn't provide credit hours, list 1 for each course." (points to Row 9, Column 5)

IMPORTANT: DO NOT modify the formula cells. Any modification to the formulas used in calculating your GPA will disqualify your application from consideration for admission.

Step 6. Enter your final Letter Grade Equivalent or Final Ranking and Grading Scale.

The image consists of three sequential screenshots of a form, illustrating the steps to enter cumulative GPA and final ranking. Callouts A, B, and C are used to highlight specific actions.

Callout A: "Locate your cumulative GPA." This callout points to a yellow-highlighted cell containing the value "86.32" in the "Cumulative GPA" field.

Callout B: "Using the grading scale for your transcript, enter the letter grade that is equivalent to your cumulative GPA." This callout points to a yellow-highlighted cell containing the value "B+" in the "Final Ranking" field.

Callout B (continued): "Enter the final ranking for your degree from your transcript or degree certificate." This callout points to the "Final Ranking" field.

Callout C: "Enter your Grading Scale." This callout points to a yellow-highlighted cell containing the value "100.00" in the "Out Of (Grading Scale)" field.

Callout B (continued): "Enter the final ranking for your degree from your transcript or degree certificate." This callout points to a yellow-highlighted cell containing the text "Second Class Honours, Upper Division" in the "Letter Grade Equivalent or Final Ranking" field.

Cumulative GPA	86.32	Final Ranking	B+
Cumulative GPA	86.32	Out Of (Grading Scale)	100.00
Letter Grade Equivalent or Final Ranking	Second Class Honours, Upper Division		

Step 8. Upload the GPA Calculation to your application.

Welcome to your Student Centre

Complete tasks related to admission, registration, finance, graduation and exams...

Read More

A Navigate to your *Student Centre* > *My Application* tab > *To Do* section.

B Click the **GPA Calculation Spreadsheet** link in your “to do” list.

To Do (6)

- Application Fee
- Final Official Transcript
- Unofficial Transcript
- GPA Calculation Spreadsheet**
- Reference 1

GPA Calculation Spreadsheet

Institutions Initiated

Admit Term Winter 2023

Academic Career GRAD

Description Spreadsheet for GRAD students to perform a GPA Calculation for

[Upload Document](#)

C Click on **‘Upload Document’** in the pop-up box.

D Click on the **‘Upload’** button and select the document to upload.

Document Name	Status	View	Upload
		View	Upload

E Click on the **‘Save’** button.

IMPORTANT: If you have any issues uploading your GPA Calculation Worksheet, save it as a pdf file and try again.

If you have any questions about any step of this process, contact gradapp@ucalgary.ca.