UNIVERSITY OF CALGARY

Application Guide

FACULTY OF GRADUATE STUDIES

Introduction from the Dean

On behalf of the Faculty of Graduate Studies, thank you for your interest in graduate education at the University of Calgary (UCalgary). Whether you are already part of the UCalgary community, are preparing for your next step on a journey of research and academic discovery, looking to learn new skills, or seeking a higher credential to help you advance your career, I am confident that you will discover endless opportunities in our over 170 graduate degrees. More than ever, graduate education offers learners from diverse walks of life new pathways to pursue a broad range of goals, both inside and outside of academia. At UCalgary, we are at the frontline of innovation in graduate education with dynamic programming, stackable credentials, entrepreneurial and creative thesis options, and a suite of training and initiatives available to all graduate students in work-integrated learning, professional development, career preparation and entrepreneurial thinking.

There has never been a more exciting time to explore the possibilities open to you through graduate study. There has never been a better time to start something.
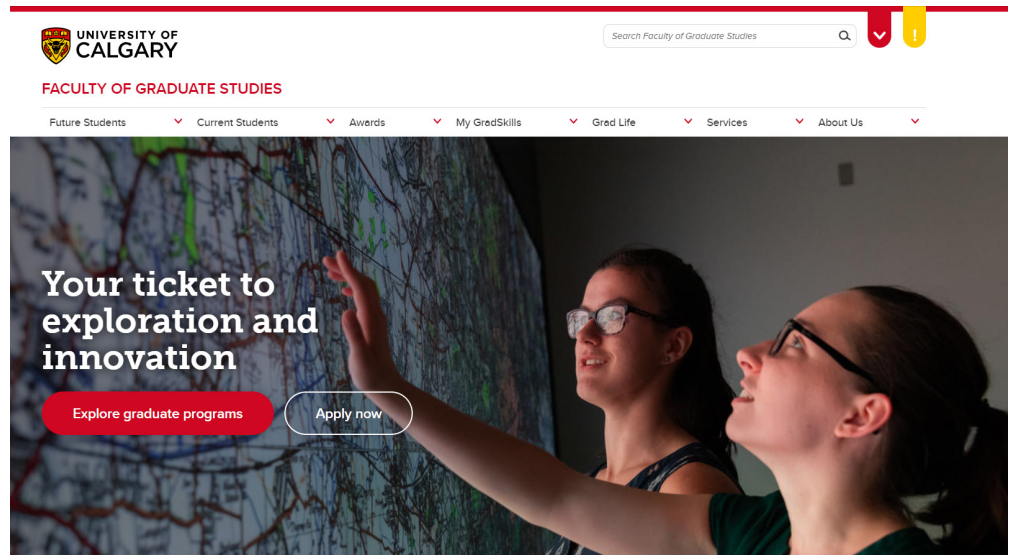
Best wishes,

Tara Beattie
Interim Dean and Vice-Provost, Graduate Studies
University of Calgary

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01. How to Apply

Apply for all graduate programs through the Faculty of Graduate Studies website (*grad.ucalgary.ca/*) by clicking "Apply Now".

Begin the application process by navigating to the "Start your application" section.

How to Create a New eID
(if the Applicant does not have an existing eID)

If you are not a former or current University of Calgary member or have not applied to the University of Calgary before, you must create an eID to apply for Graduate Studies at the University of Calgary.

Direct Link to Create eID: *acctman. ucalgary.ca/register/*

Complete the following form:

After completing the form, click "Create eID" to finalize the eID account registration. You should then see a confirmation page.

03. Begin Your Online Application

Navigate back to the "Start your application" section and click "online application".

Direct Link: *apply.ucalgary.ca/StudentAdmission/Login.aspx?AppType=A*

Start your application

Identify the admission category that applies to you and follow the steps below.

If you are thinking of **working with an agent**, please note that only applications made through the official UCalgary web application will be considered for admission. If successful, an offer will be sent directly to you from the university and made available in the Student Centre. The university does not release admission information to third parties, including agents.

Regular students

You are a regular student if you are applying to a program leading to a post-baccalaureate certificate or diploma, a master's or a doctoral degree.

1 Collect your documentation
- Check your program requirements to find out which documents and forms you will need to prepare.
- See the program's list of required documents for submission details.

Prospective students with funding from the China Scholarship Council, **see additional information**.

2 Gather references
- Contact past professors for potential references. We will invite your referees to complete an online reference form after you submit your application.

3 Begin your application
- Create an eID to log in. If you already have an eID, you can begin your online application.
- Once you begin, remember to click 'Save & Continue' often to ensure your application is saved.

4 Submit your application
Pay your application fee:
- $125 for Canadian or Permanent residents
- $145 for International Students

Learn about payment options here

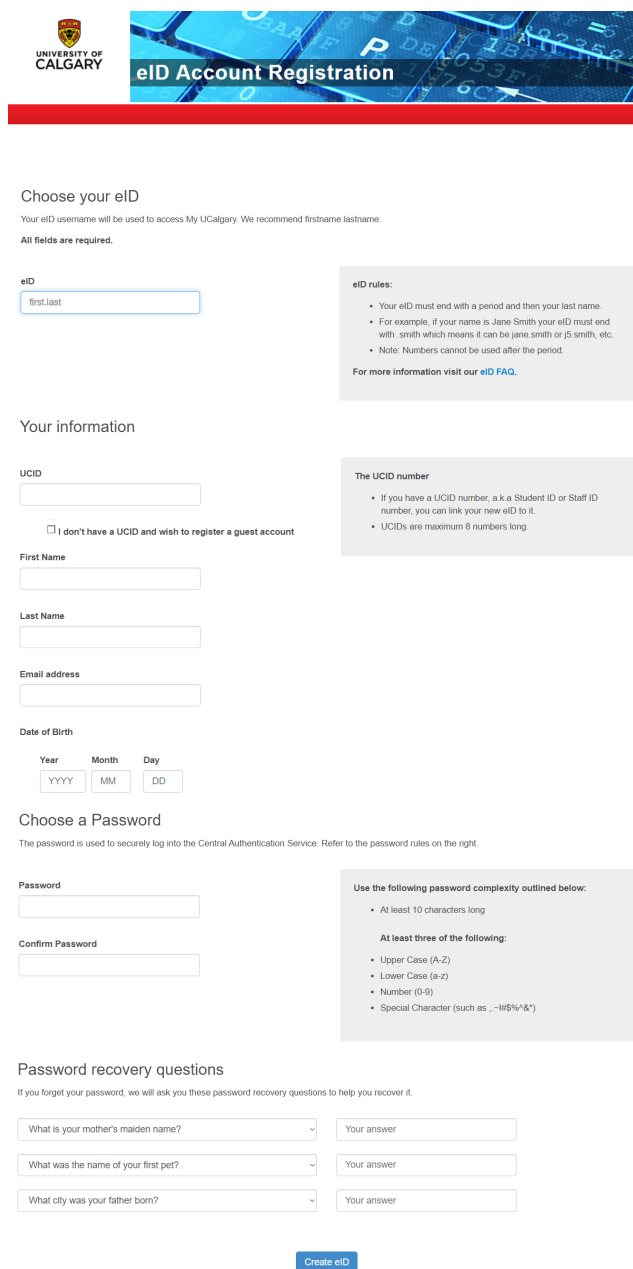You will be redirected to the Central Authentication Service. Sign in using your eID and password.

If you have previously applied to University of Calgary, but have forgotten your eID or password, go to *password.ucalgary.ca*. Select "Recover my Account", and enter your UCID number and answer the security questions to regain access to your account.

Begin Your
Online Application

If you know your IT username and password but get stuck in a loop when trying to log in to the online application, go to *password.ucalgary.ca* and select "Manage my Account". After logging in with your IT username and password, you will be able to confirm your eID which needs to be used when logging in to the application for admission.

Welcome! What can we help you with?

You have a computing account at the University of Calgary which gives you access to a wide range of online services. We can help you change your password, recover your username and password if you have forgotten it, or register your account here.

You can use your IT account to access My UCalgary, on-campus Wi-Fi, your @ucalgary.ca e-mail, computer labs, and more.

Not a current student or staff? Use your eID account to apply to join, view previous transcripts and tax forms, or access a variety of guest services.

Manage my account
I know my password and want to manage my account

Recover my account
I forgot my username or password and need to recover it

Once logged in, you will be redirected to the Student Admissions for Graduate Studies page (*apply.ucalgary.ca/StudentAdmission/SectionPages/LaunchPadGrad.aspx*). Click "Create a New Application".

Student Admissions *for* Graduate Studies

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START APPLICATION   LOGOUT

Admission Forms

Create a New Application

Program	Status	
No Program Selected	Incomplete	Edit

04. Read the Disclaimer

Please read carefully as there are important instructions, links and information on Freedom of Information and Privacy (FOIP).

IMPORTANT: *Supporting documents cannot be uploaded here, but you will receive instructions on how to do so after you submit your application.*

Complete the checkbox for "I have read this page" before clicking "Save & Continue" to move on to the next page.

Student Admissions *for* Graduate Studies

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Personal Information
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Read This First

Students who enter a service request with IT from one of the US embargoed countries will receive a message that appears to restrict access to support. This is not a University of Calgary restriction but a result of the service provider being located in the USA. To by-pass the service provider and obtain technical support, please email the details of your issue to it@ucalgary.ca.

Make sure you have all your pertinent information before starting the application. Check with the program you are applying to for deadline dates, as applications and supporting documents will not be accepted past the deadline. Students can upload any required supporting documents through the Student Centre, after application submission.

See the University of Calgary Graduate Calendar for minimum admission requirements:

https://www.ucalgary.ca/pubs/calendar/grad/current/index.html

If you are an international applicant also see the minimum admission requirements for your country:

https://grad.ucalgary.ca/prospective-admissions/international-admission-requirements

For security reasons, you will be automatically logged out of the application if you take more than 30 minutes on any one page. If you are working on an application, you must click save & continue in order for your partial application to be saved. Do this often if you are spending a significant amount of time on any one page of the application.

If you are automatically logged out, you may continue your application after logging in using your eID.

To comply with the Freedom of Information and Protection of Privacy Act (FOIP), by checking the box below I agree to give permission for my referees listed in this application to disclose personal information, such as attendance, or performance to The University of Calgary.

☑ I have read this page

You are encouraged to apply for awards when you have submitted your admissions application and received your University of Calgary student number (UCID). You are not required to meet the eligibility requirements in the terms of reference of an award when you apply, but if successful, you must meet the eligibility requirements at the time the award is paid.
For more information see:https://grad.ucalgary.ca/awards/award-guide/step-1-applying.

Save & Continue

Personal Information

Complete the following form. Fields with an asterisk (*) are required.

If an Applicant Only has a First Name or Only a Last Name

If you have either only an official First name and no Last Name/ Surname, or no official First name but only an official Last name/ Surname, enter your name in both the First Name and Surname fields.

First Name and Last Name fields must be populated and not left blank for the application to be submitted.

Addresses

Complete the following form. Fields with an asterisk (*) are required.

07. Contact Information

Complete the following form. Fields with an asterisk (*) are required.

For the "Phone Number" field, format as in XXXXXXX with no spaces or dashes.

If your phone number does not include an area code but is 10 digits in length, enter the first 3 digits in the area code field and the remaining 7 digits in the phone number field.

08 ■Citizenship

If you are a Canadian Citizen or permanent resident:

Complete the following form. Fields with an asterisk (*) are required.

If you will attend on a Study Permit, Work Permit, as a Refugee, or Other:

Complete the following form. Fields with an asterisk (*) are required.

Post-Secondary Education

Complete the following form. Fields with an asterisk (*) are required.

Click "Add a Post-Secondary Institution" for all post-secondary institutions attended, regardless of whether a credential was completed. This includes any short-term enrolment, courses taken for upgrading, transfer credit and exchange.

NOTE: You must complete each sub-form and add the record for each post-secondary institution you attended.

The online application will expect the same year to be recorded for the "End Date" and "Date Credential Received". If the year is different, enter the same year for both fields and contact the graduate program you have applied to. The correct year can be updated after submission of the application.

10. Program Information, Choose a Graduate Program

Click "New Program" to see the list of graduate programs.

Click on one of the listed programs.

If the Program is closed:

If the graduate program that you are looking to apply to is closed, please contact the program directly: *grad.ucalgary.ca/future-students/ explore-programs*

If the Program is open:

Select your program.

Click the desired Degree Program, then select the "Specialization" (if available and "Expected Term of Enrolment".

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Program Information

Choose a term of enrolment and specialization (if applicable).

Program	Engineering - Civil, Doctor of Philosophy
Area of Study	Civil Engineering
Specialization	Project Management
Expected Term of Enrollment	Fall 2022

Program deadlines:
Canadian Citizen, Permanent Resident	2022-03-01
International	2022-03-01

Please note that application terms have deadline dates that vary.

If the term or specialization (if applicable) that you are looking to apply to is not showing, please check with the graduate program directly Graduate Programs

Go Back   Save & Continue

You will be redirected to the "Program Information" page. Complete the following form. All fields are **required**.

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Program Information

Program of Choice

Program	Term	
Civil Engineering, Doctor of Philosophy, Project Management	Fall 2022	Change

Program Information

Are you applying to a combined program? (Example: MBA/JD) If yes, specify which program.   ○ Yes ○ No

ALL FIELDS ARE REQUIRED

Are you looking for advanced credit? If yes, please list the courses you wish to receive credit for.   ○ Yes ○ No

Have you previously withdrawn from a graduate program at UCalgary, and are now applying to continue that same program? (Re-Admission)
Note: Laddering students complete credentials such as the certificate, diploma and final degree in stages: each credential is considered a new application. (New Admission)   ○ Yes ○ No

How did you hear about this program?   -select-

Do you have funding from any of the following sources?   -select-

Are you planning to apply, or have you applied for funding from any of the following sources?   -select-

Note: Doctoral Cotutelle program is currently suspended; The University of not accepting applications at this time.

If you require technical assistance please contact the Faculty of Graduate Studies at gradapp@ucalgary.ca or (403) 220-4938.

Go Back   Save & Continue

Program Specific Questions

Complete the following questions.

THIS PAGE WILL AUTOMATICALLY LOGOUT IN 30 MINUTES, REGARDLESS OF PROGRESS.

Tip: Have your answers prepared. You may copy and paste, but the system may not keep the original format.

You must answer all questions in order; to save the information entered, you'll need to click the "Save & Continue". If you skip this page or do not save regularly, you will lose your answers on this page.

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Program-Specific Questions

Answer all the questions which are required by the program you selected.

Program Specific Documentation can be uploaded, after submission, through the student centre

Reminder: For security reasons, you will be automatically logged out of the application if you take more than 30 minutes on this page.

You may copy and paste your answers (original formatting may not be kept). All questions/boxes are required and must contain information in order to save and continue.

1. Have you been in contact with any of the professors within this department? If so, then who?

Required

2. Please list below any academic awards, achievements, honours or other distinctions you have received.

12. Test Scores

Test Scores for International Applicants

If you expect to attend on a "Study Permit", "Work Permit", with "Refugee" Status, or selected "Other" on the citizenship page, you are required to complete this page.

Add English Language Proficiency Scores:

If a test date is in the future, enter the test date, but there is no need to enter a score:

If a past test date is entered, the scores are entered here. Scores entered must be within the valid ranges for each component.

To Edit/Delete Test Score Information.

If you did not provide an ELP test score, check one of the following and click "Save":

- If the first option is chosen, the program may still require test scores to be submitted.
- If the second option is selected, admission offers will be conditional upon successful completion of the *Academic Communication Certificate (13 weeks) | English Language Program | University of Calgary (ucalgary.ca)*

Test Scores for Canadian Citizens, Permanent Residents, and/or Applicants from Post-Secondary Institutions in Canada and/or the USA

Read the disclaimer, then click "Save & Continue" to move to the next page.

13. Referees

If Referees are Required

Click the Program to add Referees.

Click "Add a Referee".

Complete the "Add A Referee" form for each referee.

Referees

Provide the names and contact information for referees who will submit reference reports on your academic ability and qualifications. Please submit **business or institutional e-mail addresses** for all of your referees.

An appropriate letter of recommendation is one written by an independent individual who can provide an assessment of your background and capabilities with respect to the prospective program. Letters from friends, family members, colleagues, people currently registered in a graduate degree program, or general reference letters that are not written in support of your application to the particular graduate program **are not acceptable**. If you are currently registered in a graduate degree program at the University of Calgary, or if you have recently completed a graduate degree program, one letter of reference should come from your program supervisor. Unless you have been out of school for more than four years, at least one letter, and preferably all, should be by an academic. A reference from a non-academic source should come from a person who has had direct supervisory experience with you.

Upon submission of your application, your referees will be sent an email containing the reference request and the appropriate link to the required documents. Reference requirements are individual to each graduate program and the requirements are specified in the link contained in the email. The email will also contain a link where referees are able to upload the required document(s). You will be able to view the status of your reference submissions in your student centre and both you and your referee will receive a confirmation email when the referee request has been completed.

It is recognized that references are supplied in confidence.

References are **valid for one year** from the date on the reference.

Please select a program to add referees to.

Program	Referees Entered	Referees Needed	Status
Civil Engineering, Doctor of Philosophy, Project Management	0	2	Incomplete

If you require technical assistance please contact the Faculty of Graduate Studies at gradapp@ucalgary.ca or (403) 220-4938.

Go Back   Save & Continue

Add A Referee

Name
No records to display.

If you require technical assistance please contact the Faculty of Graduate Studies at gradapp@ucalgary.ca or (403) 220-4938.

Go Back   Save & Continue

Add A Referee

Name
No records to display.

Add Referee

* Last Name	Smith
* First Name	John
* Title	Prof .
* Organization Name	UofAlberta
* Phone	
Country Code	Canada - 1
Area Code	403
Phone Number	5479856
Extension	
* Email Address	jsmith@uofalberta.ca
* Confirm Email Address	jsmith@uofalberta.ca

Cancel   Add

Referees for the Program: Engineering - Civil, Doctor of Philosophy

Name		
Smith, John	Edit	Delete
Sal, Volcano	Edit	Delete

If you require technical assistance please contact the Faculty of Graduate Studies at gradapp@ucalgary.ca or (403) 220-4938.

Go Back | Save & Continue

Referees can be edited/deleted. Click "Save & Continue" to move on to the next page.

If no Referees are Required

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Referees

Provide the names and contact information for referees who will submit reference reports on your academic ability and qualifications. Please submit **business or institutional e-mail addresses** for all of your referees.

An appropriate letter of recommendation is one written by an independent individual who can provide an assessment of your background and capabilities with respect to the prospective program. Letters from friends, family members, colleagues, people currently registered in a graduate degree program, or general reference letters that are not written in support of your application to the particular graduate program **are not acceptable.** If you are currently registered in a graduate degree program at the University of Calgary, or if you have recently completed a graduate degree program, one letter of reference should come from your program supervisor. Unless you have been out of school for more than four years, at least one letter, and preferably all, should be by an academic. A reference from a non-academic source should come from a person who has had direct supervisory experience with you.

Upon submission of your application, your referees will be sent an email containing the reference request and the appropriate link **to the required documents.** Reference requirements are individual to each graduate program and the requirements are specified in the link contained in the email. The email will also contain a link where referees are able to upload the required document(s). You will be able to view the status of your reference submissions in your student centre and both you and your referee will receive a confirmation email when the referee request has been completed.

It is recognized that references are supplied in confidence.

References are **valid for one year** from the date on the reference.

No program referees are required. Please click on the continue button.

If you require technical assistance please contact the Faculty of Graduate Studies at gradapp@ucalgary.ca or (403) 220-4938.

Go Back | Save & Continue

Read the disclaimer, then click "Save & Continue" to move to the next page.

14. Submit

To continue and submit, the "Status" of all sections must be "Complete". If all sections are complete, click "Continue".

You will be directed to the "Review Application" page. Ensure all fields are correct. The application summary can be printed by clicking "Print Summary". To go the next page, click "Continue".

15.

Application Declaration & Submission

Read the Applicant Declaration and click the checkbox.

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☑ Referees
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Applicant Declaration and Submission

Application Declaration
With regard to this application, I certify that the particulars furnished are true and complete in all respects. I understand that falsifying or omitting documents or omitting information on this application will result in immediate dismissal from the University. Falsified documents may be referred to the appropriate authorities for prosecution of the applicant under the Criminal Code of Canada. Information on falsified documents may be shared with the Association of Registrars of the Universities and Colleges of Canada. The University reserves the right to reject applicants for admission or cancel any admission ruling, even if entrance requirements have been technically met, on the basis of their overall academic records or on the basis of grounds that, in the opinion of the University, are reasonable in the circumstances.

All transcripts, references, test scores, and other documents become the property of the University of Calgary and will not be copied for or returned to the applicant, nor will copies be sent to any other institution.

Please note:
To be considered official, all academic records must be received in envelopes that have been sealed and endorsed by the issuing institution.

☑ I have read and understood this applicant declaration, and that if admitted to the University of Calgary, I agree to comply with all rules and regulations of the University.

Review the payment information and select the method of payment.

Payment

By submitting this application, you agree to pay the **non-refundable** application fee. This fee is required **for each application** that is submitted, regardless of your eligibility to apply or be admitted to the University of Calgary. Applications will not be processed if the application fee has not been paid.

Do not send cash through the mail.

The total amount is $145.00 CAD

- If you have already submitted your application fee payment, you are not required to provide payment information again.
- If you are unsure, please provide the information and we will check for you. You will not be charged more than one application fee payment.
- If your non-refundable application fee payment was not successful, please enter your credit card details again.

How would you like to pay?

○ I have already submitted my application fee payment.
○ I will pay by credit card. (Visa/MasterCard/American Express)
○ I will pay through an alternate payment option. Available options are listed on the UCalgary website.

PLEASE NOTE that during the COVID-19 situation, payment options may be restricted. Please see Alternate Payment Options for the most current options available if not paying by credit card.

[Go Back] [Submit]

Read the "Finalize Application" information.

START APPLICATION   LOGOUT

Submit

Print Summary

Finalize Application

What you should expect to happen
Correspondence from the University of Calgary will be sent to your e-mail account. Please ensure that you check your e-mail account periodically for messages. Within 24 - 48 hours of submitting your application for admission your University of Calgary Identification number will be e-mailed to you. Once you have received your ID number through email, you should review your application status by logging onto the myUofC portal and accessing your online Student Centre to find out what transcripts and additional information are required in support of your application. You can then upload unofficial transcripts and program specific requirements in your Student Centre.

Making Changes to your application

As the department will be reviewing what you submitted, you can no longer make changes to the application. If your circumstances have changed and you would like to update your application, contact your prospective department directly.

Transcripts and Documentation Deadlines

You must provide transcripts from the following Post Secondary Institutes:

- Gabon

Please provide one official copy of:
Original documents or certified true copies of each of your official transcripts and degree certificates, in the original sealed envelope, directly from the issuing University.

OR

Original documents or certified true copies of each of your official transcripts and degree certificates in the original language, in the original sealed envelope, directly from the issuing University, and an English translation directly from the issuing University or a notarized word-for-word English translation of a duplicate copy of that original.

If you completed credit course work at the University of Calgary your final UofC grades will be automatically sent to us, when available.

Exit

Review the Transcript and Documentation Deadlines and click "Exit".

XX Emails

Email Notification to Applicant

Once the application has been submitted, an email will be sent to the student:

University of Calgary Graduate Studies Application for Admission: Fee Required

Graduate Admissions <gsappfee@ucalgary.ca>

Sent: Wed 7/18/2012 10:41 AM
To: Jennifer Dinah de Roaldes

Thank you for your application for admission. We appreciate your interest in the University of Calgary, and we look forward to working with you as you take this next step towards realizing your academic future.

Please submit the application fee as soon as possible to: Faculty of Graduate Studies, MacKimmie Library Tower Room 213, 2500 University Dr NW, Calgary AB, T2N1N4. Your application will not be processed until this fee is received.

Your student identification number is: 10116687

Your Student ID number is used to access a number of services, and should be used when you are corresponding with the University of Calgary.

Now that you have your ID number, you can check the status of your application to review documents and transcripts you are required to submit.

First, sign on to the myUofC portal at https://my.ucalgary.ca using the eID selected when you first submitted your Application for Admission. Please note that you may experience a delay (normally, no longer than 30 minutes) before being able to access the online Student Centre.

Select 'Student Centre'

Click on 'Admissions'. This will show you the current status of your application. When you have paid the application fee, you will be able to monitor whether or not transcripts have been received, and any messages regarding your admission status. We suggest you check your status at least once a week for any updates.

You may also wish to have a look at some useful websites:

Faculty of Graduate Studies: http://www.grad.ucalgary.ca/

When we have received your application fee and all required transcripts and documentation, we will review your file and notify you in writing of the decision.

If you have any questions, please do not hesitate to contact us a (403) 220-4938.

Yours sincerely,

Gillian Robinson
Director, Strategic Planning and Administration

Email Request to Referee

Reply | Reply All | Forward | IM

Wed 2021-09-22 4:03 PM

biograd@ucalgary.ca

Reference request from the University of Calgary for [redacted]

To

The above student is applying to the Master of Science in Biological Sciences and has chosen you to provide a reference. We appreciate you taking the time to comment on this applicant's ability and potential and place high value on your assessment.

All information provided is confidential. Applicants may make a request through the U of C FOIP office to view references provided on their behalf. Referee consent will be obtained before any information will be released.

In accordance with the Freedom of Information and Protection of Privacy act (FOIP), the student gives you, the referee, consent to disclose personal information, such as attendance or performance to the University of Calgary. This information is required to evaluate the application for admission and for scholarship purposes. Please keep a copy of this e-mail as proof of consent in compliance with FOIP.

IMPORTANT INFORMATION FOR REFEREES:
Please **close all browsers** prior to clicking on the url for the on-line reference form. (University of Calgary Referees must also log off any PeopleSoft applications, including the MyUCalgary portal and the Faculty Centre.)
If you are **having problems accessing the form, clear your cache (including cookies and other history).**

To access the on-line reference system, please use the following link:
https://csprd.my.ucalgary.ca/psp/csprd/EMPLOYEE/SA/c/UC_SS_MENU.UCAD_ATCH_PUB.GBL?cmd=login&public=upload-reference&&UUID=4488-c35ee1fe-1be9-11ec-b768-e70df827f5f&LASTNAME=McNutt&

Tips for filling out this form are available at: https://live-ucalgary.ucalgary.ca/sites/default/files/Registrar%20Training%20PDFs/pa_referee_instructions_using_online_reference_form_jul17j.pdf.

Thank you in advance for assisting us in the evaluation process.

Sincerely,
Faculty of Science
Department of Biological Sciences
Biological Sciences Building, Room 186, 2500 University Drive NW
Phone: 403/220-7790
Fax: 403/289-9311
Email: biograd@ucalgary.ca

XX■ Glossary

Surname	Enter your surname. Surname is also known as Last Name or Family Name.
First Name	Enter your legal first name.
Middle Name	Enter a single middle name if you have one.
Preferred First Name	Enter the name that you prefer to be called (leave blank if you have no preference).
Former Surname(s)	Enter your previous surname if your surname has changed.
Gender	Please indicate whether you identify as male, female or choose unspecified if you identify with another gender identity or prefer not to specify your gender.
Date of Birth	Enter your date of birth on your registered birth certificate or other official identification document (Year, Month and Day entered in the format yyyy-mm-dd).
Country of Birth	Enter your country of birth on registered birth certificate or other official identification document.
Have you previously applied to UCalgary	Indicate whether you have previously applied to any program at the University of Calgary.
What year did you apply?	If you previously applied to any program at the University of Calgary, please indicate the year of your application.
Have you previously attended the UCalgary?	Please indicate if you have taken any previous courses at the University of Calgary.
What is your UCalgary Student ID Number (if known)	If you worked at or previously attended the University of Calgary, you were assigned a UCID. Please enter your previous UCID (if known).
Alberta Student Number (ASN)	If you previously attended an Alberta High School, you were assigned an Alberta Student Number (ASN). Please enter your ASN (refer to extranetapp.learning.gov.ab.ca/learnerRegistry/forms to look up your ASN). Otherwise, please leave this field blank.'
Social Insurance Number (SIN)	Enter your official Canadian Social Insurance Number (SIN) as issued by the Government of Canada (servicecanada.gc.ca/eng/sc/sin/index.shtml). A SIN number will required for you to receive employment or scholarship income.

XX Glossary

Are you currently attending an English as a Second Language Program in Canada?	Please indicate if you are attending an ESL program in Canada. This information is required to be collected by the University of Calgary.
What is your first language?	Your first language is the language which you learned at home in childhood and which you still understand. If you no longer understand the first language learned, use the second language or most proficient language learned.
What is your second language?	Please indicate a second language if applicable. This will be a different language from your first language indicated above.
Country	Enter either the country where you currently reside (if the field is 'Country - current') or the country where you permanently reside (if the field is 'Country - permanent') and is different to your current address.
Address	Enter either the street address where you currently reside (if the field is 'Address-current'), or the street address where you permanently reside (if the field is 'Address-Permanent') and is different to your current address.
City	Enter either the City where you currently reside (if the field is 'City-current'), or the City where you permanently reside (if the field is 'City-Permanent') and is different to your current address.
Province/State	Enter the Province/State where you currently reside (if the field is 'Province/State-current'), or the Province/State where you permanently reside (if the field is 'Province/State-Permanent') and is different to your current address.
Postal/Zip Code	Enter either the Postal Code/Zip code of your current address - if the field is Postal/Zip Code (current), or the Postal Code/Zip code of your permanent address - if the field is Postal/Zip Code (Permanent) and is different to your current address.
Same as above	Select if your current and permanent address are the same.
Email Address	Please indicate the email address you prefer to be contacted at. The email address and the confirmed email address must be the same.
Primary Phone	Enter the area code, number and extension (include country code if outside of Canada/USA) of your Primary phone.
Alternate Phone	Enter the area code, number and extension (include country code if outside of Canada/USA) of an alternate phone you can be reached at.
Citizenship	Answer 'Canadian' if you hold Canadian Citizenship, otherwise use the primary citizenship indicated on your passport.

Immigration Status	• Permanent resident (landed status) – you are a permanent resident of Canada • Study permit – you have or will require a study permit to attend the University • Refugee – you have received refugee status in Canada • Work Permit – you have or will have a valid work permit for Canada • Other – My status in Canada is not listed above
If you wish to declare that you are an Indigenous person, specify:	Please indicate your Indigenous ancestry.
Country	Please indicate the country where the institution is located.
Province/State	Please indicate the province/state where the institution is located.
Institution Name	Select an institution from the list - if the institution is not listed, enter the information in the box below.
Start Month	Enter the month you started at the institution.
Start Year	Enter the year you started at the institution.
End Month	Enter the month you finished or anticipate finishing at the institution.
End Year	Enter the year you finished or anticipate finishing at the institution.
Academic Credential	Please indicate the name/description of the academic degree or certification you received or will receive at this institution.
Credential Received Month	Only complete if you have received an academic credential. Enter the month you received your academic credential.
Credential Received Year	Only complete if you have received an academic credential. Enter the year you received your academic credential.

Start something.