

**MINUTES**  
**Thursday, October 1, 2020**  
**Zoom meeting**  
**2:30 p.m. – 4:30 p.m.**

Chair: R. Yates

Recording Secretary: H. Waqar

Attendance:

**Members Present**

Achari, G. (SSE)  
 Azaiez, J. (FGS)  
 Bakardjieva, M. (CMMS)  
 Baral, K. (GSA)  
 Beattie, T. (CSM)  
 Bertram, J. (BMEN)  
 Bonni, S. (MDSC)  
 Boyd, J. (CPSC)  
 Braun, A. (MDCV)  
 Braun, J. (MDBT)  
 Campbell, L. (LAW)  
 Cao, C. (GSA)  
 Clarke, M. (ENCH)  
 Cobb, J. (MBBC)  
 Colicos, M. (MDNS)  
 Colpitts, G. (ARTS)  
 Culos-Reed, N. (KNES)  
 Cunningham, C. (FGS)  
 Dann, M. (ENCI)  
 De Koning, J. (MBBC)  
 Dimitropoulos, G. (SOWK)  
 Dunn, J. (MDNS)  
 Fapojuwo, A. (ENEC)  
 Field, J. (EDER)  
 Franceschet, S. (POLI)  
 Groen, J. (WSE)  
 Halek, M. (MGMT)

Hamel, C. (EVDS)  
 Hedges, P. (DBA)  
 Heggerud, C. (MBA)  
 Hewson, J. (SOWK)  
 Hiebert, M. (CMSS)  
 Hughes, L. (GRST/RELS)  
 Iaria, G. (PSYC)  
 Ingelson, A. (SEDV)  
 King-Shier, K. (NURS)  
 Konner, C. (CPSY)  
 Kraay, H. (HIST)  
 Leblanc, J. (ART)  
 Levey, A. (Habib, A) (PHIL)  
 Marshall, D. (HIST)  
 Martini, C. (DRAMA)  
 Mayr, S. (ENGL)  
 McCafferty, D-M. (FGS)  
 McCoy, L. (SOCL)  
 Moody, C. (MGMT)  
 Moorhead, G. (BISI)  
 Moorman, B. (GEOG)  
 Morton, C. (ENME)  
 O'Brien, M. (FGS)  
 Oddone Paolucci, E. (MDCH)  
 Paquette, A. (GSA)  
 Perić, S. (ANTH/ARKY)

**Members Absent**

Plume, R. (PHAS)  
 Protzner, A. (PSYC)  
 Radford, L. (MUSI)  
 Ritter, E. (LING)  
 Savchenko, A.  
 (MDGI/MDIM, MDMI)  
 Sawezcko, A. (REGISTRAR)  
 Sherer, P. (MGMT)  
 Shandro, T. (GSA)  
 Sideris, M. (ENGO)  
 Snider, B. (MGMT-EMBA)  
 Spencer, B. (EDER)  
 Strous, M. (GEOS)  
 Thangadurai, V.T. (CHEM)  
 Thundathil, J. (VMS)  
 Tombe, T. (ECON)  
 Torres, L. (LLAC)  
 Wasmuth, J. (GRAD COLLEGE)  
 Wright, Jim (MPATH)  
 Wright, John (LCR)  
 Wylant, B. (EVDS)  
 Yates, R. (FGS)  
 Young, L. (PPOL)  
 Zhang, M. (GSA)  
 Zimmerly, S. (BISI)

McCauley, E. (UCAL)  
 McDermid, Greg (FoS)  
 Ryan, C. (SCIENCE)  
 Stallard, J. (MATHS)  
 Thomas, M. (Arts)  
 Tyler, M. (SAPL)  
 Woiceshyn, J. (HSB)

**Faculty of Graduate  
Studies Officers Present**

McLeod, C.  
 Speta, M.  
 Stiven, C.  
 Waqar, H.

**Faculty of Graduate  
Studies Officers Absent**
**Student Guests  
(Award Winners)**

Tristan Dorey  
 Vladimir Kabanov  
 Nasser Sabet  
 Sarthak Sinha  
 Mohammad Mansouri

**1.0 APPROVAL OF AGENDA**

The Chair called the meeting to order with a Territorial Acknowledgement and asked for approval of the agenda.

**MOTION: Moved /Seconded**

That FGS Council approve the agenda for the Faculty of Graduate Studies Council Meeting of May 7<sup>th</sup>, 2020.

**CARRIED**

**2.0 Approval of FGS Council Meeting Minutes**
**MOTION: Moved/Seconded**

That FGS Council approve the minutes for the Faculty of Graduate Studies Council Meeting of February 27, 2020 with no edits.

**CARRIED**

**3.0 Business Arising from the Minutes**

There were no matters raised at this time.

**4.0 Achievement Awards Presentation – Donna Marie McCafferty**

Donna Marie introduced the student recipients for the 2019 J.B. Hyne Research Innovation Award and the 2019 Michael Lazar Community Service Award. All recipients were present at the meeting as guests.

## 5.0

### Report from the Chair

The Chair provided a presentation, highlighting current topics of interest. The following points were noted:

- a. The Chair welcomed new FGS Council Members
- b. Introduction of FGS Dean's Office Associate Deans and the FGS Leadership Team
- c. Budget, Program Allocation and Tuition were discussed
  - Budget- the 2021-2022 budget planning cycle will begin shortly. Currently FGS does not know what the anticipated budget will be.
  - Program Allocation: The Chair indicated that there was no current changes to the maximum allowable carry-over for the 2021-22 budget, but exceptional carryover request are likely not be approved. Further information to be provided later.
  - Tuition – Tuition tables are being drafted for 2021-2022 tuition period and consultation process will begin shortly.
- d. COVID-19 updates and resources from FGS are all present on the FGS COVID website. Name and URL of website were provided to FGSC. FGS Office times during COVID were mentioned. All members asked to please refer to COVID webpage for updated information.
- e. Student Support for Internationally Arriving Students-Information on FGS 14-day mandatory self-isolation monitoring program for new and returning students was provided. All members were encouraged to ask their new and returning international students to register for the 14-day self isolation monitoring program. These students are also assigned buddies who help them during the first few weeks after their arrival in Canada.
- f. Growth Through Focus Plan
  - The Chair talked about President Ed McCauley's Growth Through Focus Plan for the University of Calgary and directed everyone to the publicly available information on the website.

### Report from the Associate Deans

Main points of each of the AD reports are as follows:

#### 6.1 Clifton Cunningham (AD Students)

- a. Over 100 meetings held between students, supervisors for the purpose of support (Covid19 and other related issues)
- b. The virtual Graduate Orientation was attended by approximately 600 students
- c. Outreach to indigenous student groups on campus
- d. Please reach out to Clifton on student / supervisor issues for conflict resolutions

#### 6.2 Donna Marie McCafferty (AD Scholarships)

- a. The Scholarship Team was awarded the National CAUBO Quality and Productivity Award for online application process initiated for the GAC competition
- b. The Scholarship Team has also been asked to present at the HEUG (Higher Education Group) International Conference.
- c. Over the summer, the Elizabeth Cannon Graduate Scholarship for Entrepreneurial Thinking was held and 5 awards for \$20,000 each were given out to the deserving students.
- d. Numerous other scholarships are currently on-going now such as the Vanier competition, the CGSD etc. Workshops for both have been held.

#### 6.3 Jalel Azaiez (Senior Associate Dean)

- a. Acknowledged the contributions of the FGS Staff and the extended units during the unprecedented COVID19 situation
- b. Asked the FGS Council to please reach out to the team for FGS related support and advice as needed

#### 6.4 Mary Grantham O' Brien

- a. Requested GPDs/GPAs to please submit paperwork on time.
- b. Requested FGSC to please contact Mary regarding revision on funding and supervisory policies for program/department.
- c. Notified that survey regarding ideas for the development of new certificates and/or diplomas to be sent to FGSC members. All encouraged to participate in the survey and bring forth ideas for certificates and/or diplomas.

#### **7.0 Report from the Graduate College Head**

The Graduate College Head reported that this September, the Grad School welcomed 20 new students to the college. The scholars of the college are participating in the Buddies Program. The Graduate College has partnered with an organization that provides companionship for the senior citizens of Alberta. The recruitment year for Graduate College is being shifted to December (instead of Spring). The recruitment information is being sent to the GPDs and the GPAs. All requested to please circulate information for recruitment purposes.

#### **8.0 Report from the Graduate Students' Association**

The following points of the GSA report were of notice:

- a. GSA Members were introduced.
- b. Student Life and Student Services – From May to Sept, 2020 the GSA ran 9 events. If supplies are needed for events, they are delivered by the GSA to the site.
- c. Discounted Tickets program is still being run by GSA.
- d. GSA related events for GradO were very successful.
- e. Health and Dental Services for Graduate students are still being provided with the retroactive period occurring in July 2021. This will be useful for international students who are currently not in residence in Canada and don't have the option to opt. out of these services. GSA partnered with Student Care and decided that in July 2021, if students haven't used the program, they can retroactively ask to remove it and funds will be reimbursed to them accordingly.
- f. Students covered by the GSA Health Plan now have access to additional support through Empower Me, a mental health and wellness service.
- g. The GSA has several initiatives to support students in graduate school. Namely, Thesis Talk Thursday (a new initiative by GSA which highlights and showcases the amazing research work by students across campus. In 10 weeks, there have been approximately 800 viewers of Thesis Talk Thursday), Road to Success (a GSA program that assists students to succeed in graduate school by connecting them with interdisciplinary students and alumni), Halloween Event etc.
- h. Awards and Bursaries – Graduate Citizenship Awards (received 3 times more nominations than usual), the Emergencies Bursaries process has been moved to the Registrar's Office.
- i. Advocacy – Growth through focus, UPass are a few of the advocacy elements that the GSA is working on. Fair entry, low income pass is another one that the GSA is looking into.
- j. GSA EDI accessibility committee is in the process of being established.
- k. Last Defence Lounge (LDL) and the GSA office will remain closed for the remainder of the semester.

#### **9.0 Report from the General Faculties Council**

GFC has yet to meet for the 2020-2021 year. Therefore, nothing to report currently.

#### **10.0 Report from the Graduate Academic Program Subcommittee Representative**

GFC has yet to meet for the 2020-2021 year. Therefore, nothing to report currently.

#### **11.0 Question Period**

No Questions were asked at this time.

#### **12.0 English Language Proficiency (ELP) Exams for Graduate Admission –Mary O' Brien**

Points of notice for Mary's presentation are as follows:

- In April 2020, FGS Council recommended accepting both the Duolingo English Test and the TOEFL iBT

Special Home Edition for admissions. APPC approved both exams through August 2020.

- Admissions since April 2020 - 300 students used the Duolingo English Test and 40 students used the TOEFL iBT Special Home Edition
- Feedback was solicited on the continued use of the Duolingo English Test and TOEFL iBT Special Home Edition to determine English language proficiency for graduate admission.

**13.0 Graduate Program Quality Assurance (New Dashboard) – Robin Yates and Michelle Speta**

- Michelle demonstrated the Stage 1 of the QA dashboard project
- FGSC was asked to please provide comments and feedback to Michelle and Robin.

**14.0 Medals RE: Memo to FGS Council (in package only)**

**15.0 New Business**

No new business at this time.

**16.0 Other Business**

No other business at this time.

**17.0 Adjournment**

The FGS Council adjourned the meeting at 4:30 pm